**Centre for Addiction and Mental Health (“CAMH”) Safety Terms/Conditions**

Contractor acknowledges that these Safety Terms/Conditions form part of Division 1 of the Specifications, which form part of the Canadian standard construction document, CCDC 2 – 2020, as well as the CAMH Supplementary Conditions to CCDC2-2020.

Contractor hereby acknowledges and agrees to the following:

* 1. **General Conditions**

Service providers working at the Centre for Addiction and Mental Health (including any of its satellite offices) are obligated to perform their work in compliance with all applicable human health and safety and environmental legislative requirements. Service providers include not only those providing construction services but all service providers entering and/or providing services to CAMH, including the Contractor.

* 1. Contractor shall ensure that their internal human health and safety and environmental related policies comply with the requirements and regulations of the Occupational Health and Safety Act, as may be amended from time to time, with particular focus on Regulation 67/93 and other Provincial legislation governing worker’s safety.
	2. Contractor hereby acknowledges receipt of the CAMH’s internal health, safety and environmental policies, and agrees to comply with such policies. Employees, agents, subcontractors, and those for whom Contractor is in law responsible (“Personnel”), who refuse to comply with such policies, rules and regulations of CAMH shall, at the request of CAMH, be removed from CAMH’s premises, and replaced by Contractor. Should such replacement not be carried out within a reasonable time, Contractor shall be deemed to be in breach of its contract with CAMH. For greater certainty, the Contractor acknowledges that a global pandemic is in effect requiring certain additional policies, protocols and processes to be followed within the CAMH buildings with a view to infection prevention and control.  The Contractor shall ensure that its Personnel comply with CAMH’s COVID-19 Vaccination Policy. Under this policy, all Personnel must be either fully vaccinated or have been granted a medical exemption and are completing rapid testing, in accordance with the process as set out therein. The Contractor will be required to complete an attestation verifying that all Personnel providing services or attending on site at CAMH comply with this requirement.  In addition, all Personnel entering a CAMH building must go through screening in accordance with the CAMH’s COVID protocols and comply with all masking protocols at CAMH as set out in the applicable CAMH policy.
	3. Before any work is initiated, CAMH shall provide, as may be applicable, to Contractor the following information:
		1. information, including MSDS/SDS (Material Safety Data Sheet/Safety Data Sheet) of known existing work site hazards, and precautionary measures for which Contractor, or its Personnel should be aware;
		2. CAMH’s applicable health, safety and environmental requirements, including emergency response codes and applicable procedures;
		3. CAMH’s applicable policies and procedures.
	4. Contractor agrees to attend meetings at the request of CAMH to review any incident reports with respect to Contractor activities, and to ensure that all the requirements of the Occupational Health and Safety Act and its Regulations, along with CAMH’s policy requirements are being met by Contractor. Contractor’s performance on these matters will be reviewed periodically by an authorized representative of CAMH.
	5. Contractor acknowledges and agrees that:
		1. CAMH is not required to provide direct supervision, instructions or management of Contractor personnel unless unusual circumstances require such involvement,
		2. Contractor is acting as an independent service provider in the performance of its work, and Contractor, and its Personnel shall not be deemed to be the employee, agent, partner or, or in a joint venture with CAMH.
	6. In order to comply with Regulation 965 of the Public Hospitals Act, Contractor agrees that if Contractor is on CAMH’s premises for 30 consecutive days or more and is working in close proximity to patients, Contractor shall submit a completed “Record of Immunity” for all its Personnel working at the CAMH’s premises. (Communicable Disease Surveillance).
	7. Contractor shall ensure that the removal and disposal of any and all debris, waste material/rubbish meets the requirements of the Environmental Protection Act, and the regulations regarding waste management as set out by the City of Toronto and the Province of Ontario.
	8. **Security and Safety Conditions**

Contractor, and its Personnel agree that, during the performance of their duties and activities at the CAMH’s premises, they will comply with all municipal, provincial and federal laws and regulations as well as CAMH’s safety and security policies and procedures including those contained herein. Specifically, the Contractor understands that:

* + 1. CAMH is a Tobacco-Free organization and tobacco use is prohibited within the buildings on CAMH’s premises.  Proponents will observe this organizational policy by refraining from smoking (or using other tobacco products and e-cigarettes) on CAMH property including personal vehicles parked on CAMH property.
		2. Alcoholic beverages are prohibited on CAMH’s property.
		3. No cameras or photographic equipment are allowed on CAMH’s premises without the express permission of CAMH.
		4. All persons working at CAMH’s premises shall wear a visible Identification Badge at all times; such Identification Badges shall be issued by CAMH’s Security department. All badges issued to Contractor staff, agents or representatives shall be surrendered to the Security department when leaving CAMH’s premises.
		5. All electrical tools and equipment used by Contractor in the performance of its duties shall meet CSA /Ontario Hydro standards, be in good repair and used in a safe manner.
		6. Utilize the following Emergency Response Code procedures while on CAMH’s premises:

**Code Red – Fire**

In case of explosion or fire:

- activate a fire pull station or key panel

- report the fire immediately by dialling 5555 and advising of the fire location

- evacuate the area and await the “all clear”

**Code Green – Evacuation**

- report to the nearest department/office and await instructions

**Code Black – Bomb Threat**

- report to the nearest department/office and await instructions

 **Code Grey – Critical Systems Failure**

* If Contractor witnesses elevator failure or catastrophic flood, report immediately by dialling 5555.

- If Contractor witnesses a release of hazardous material or gas in the immediate area of any of the CAMH sites (buildings):

* report immediately by dialing 5555 and provide all necessary information, including the location of gas released and the type of gas or material (if known)
* close all windows and exterior doors
* DO NOT LEAVE the building

 **Code Purple – Hostage Taking**

If Contractor is first on the scene/witness of a hostage taking situation:

* Attempt to isolate the hostage taking situation by evacuating all people not involved in the situation from the immediate vicinity of the hostage taking to a place of safety. If possible, people should be directed out of the building.
* Attempt to obtain the following information:
* Location of hostage taker(s) and hostage(s)
* Injury to any individual(s)
* Emotional state of hostage taker(s) and hostage(s)
* Demand(s) made by the hostage taker(s)
* If weapon(s) are involved and type of weapon(s) if known
* DO NOT ATTEMPT TO DISARM OR THREATEN THE HOSTAGE TAKER
* Delegate another CAMH personnel (if possible) to contact Central Registration or Locating Services (x5555) to call 911. Provide Police with the information obtained above.

**Code Silver – Active Attacker**

If Contractor witnesses an active attacker on site, seek cover and warn others as soon as it is safe to do so by calling Locating Services (416-535-8501 ext.5555) and instructing them to call 911.

* If you hear a code silver announcement:
* Run - Evacuate the area if it is safe to do so.
* Hide - If you can find a safe place, silence all cell phones and pagers and avoid windows where possible. Barricade yourself in the area with whatever furniture you can use.
* Fight- a last resort only and only when your life is in imminent danger.
	1. Where applicable, Contractor, and its Personnel must wear personal protective equipment suitable (or deemed appropriate by CAMH) for the work being done, including but not limited to eye, foot, head, noise, and respiratory protection equipment.
	2. All scaffolds used or erected by Contractor must comply with all municipal, provincial and federal regulations.
	3. Contractor shall obtain authorization from CAMH’s Fire Marshall/Emergency Response Manager for the use and storage of any flammable liquids in excess of their daily requirements used by Contractor on CAMH’s premises.
	4. Where applicable, Contractor shall have on site copies of the Material Safety Data Sheets/Safety Data Sheets (MSDS/SDS) for all hazardous materials used on the work site, and shall produce them for review by CAMH’s authorized representative as required. All such materials by Contractor are to be used in accordance with the instructions specified in the MSDS/SDS.
	5. Where applicable, Contractor shall post in visible locations, signs indicating that work is in progress and the area is “Closed to the Public”. Contractor shall barricade the work area to prevent any other persons from entering the area at any time of the day or night.
	6. An authorized representative of CAMH shall approve the working hours of all building contractors and sub-contractors working on CAMH’s premises.
	7. Contractor warrants that its Personnel assigned to work on CAMH’s premises shall maintain strict confidentiality of any information obtained by whatever means, and not allow it to be disclosed to anyone. Should any confidential information be disclosed by Contractor, and its Personnel Contractor shall be liable for any and all loss or damages or claims arising from such disclosure.
	8. Notwithstanding the provisions contained herein, Contractor shall be solely responsible and assumes overall responsibility for construction safety at CAMH and any compliance with the rules, regulations and practices required by the applicable construction health and safety legislation as the designated “constructor” as defined under the Occupational Health and Safety Act with respect to the work performed at CAMH.

Documentation provided by CAMH:

( ) Report on Asbestos

( ) Emergency Response Codes

( ) MSDS Sheets

( ) Other: Please specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_