

Annex A: Contractor Health and Safety Program Assessment

CONTRACTOR HEALTH AND SAFETY PROGRAM ASSESSMENT



Contractor Company Name:			
Bid Number:		Bid / Project Name:	
	Applicable to this Project	<p><i>The City is relying on the Contractor's expertise in the field of construction health and safety to ensure a safe Project. Accordingly, the Contractor is required to confirm that it has in place, and attach to this form as proof, each item listed below (that has been identified as "Applicable to this Project").</i></p> <p><i>If your organization is certified with an approved OHSMS (COR, ISO 45001:2018 - covering construction activities of the organization, CSA Z45001:19, or OHSAS 18001:2007) then this form does not need to be completed but you must attach your organization's certification to the form and return it to the City.</i></p>	Contractor Confirmation (check or mark box)
1		Health and Safety Policy Statement	
	✓	Our organization has a health and safety policy that is signed and dated by senior management and sets the direction for our Occupational Health and Safety Management System (attached) .	
2		Workplace Health and Safety Inspections	
	✓	Our organization has a workplace and pre-use inspection process for workplace inspections that includes a requirement to conduct and keep records for workplace inspections including identifying and preventing potential non-conformities and corrective actions (attached) .	
3		Accident Reporting and Investigation	
	✓	Our organization has an accident reporting investigation process to gather information to determine the cause(s) of an incident and such process identifies a method for corrective and preventative actions and recommendations made to prevent similar incidents (attached) .	
4		Information on the following health and safety procedures	
	✓	Our organization has in place written procedure(s) that includes Supervisor health and safety responsibilities, Worker health and safety responsibilities and WHMIS 2015 requirements (attached) .	
5		Procedures relating to the following health and safety training	
	✓	Our organization has in place written training procedures for standard first aid (Regulation 1101) requirements and mandatory Ministry of Labour, Immigration, Training and Skills Development requirements for Supervisor and Worker health and safety awareness (attached) .	
6		Workplace Hazard Specific Activities. Our organization has in place the applicable health and safety programs (such as training certificates, standard operating procedures, etc.) for the hazard(s) identified below (attached) .	
		Working at Heights	
		Confined Space Entry	
		Work on Energized Systems	
		Traffic Protection	
		Other:	

Date: _____ Signature: _____
I have authority to bind the corporation.

Name (printed): _____

Title/Position: _____