Form #3 – Reference Form

Proponent is required to provide three (3) non-Seneca references from organizations similar in size and scope to Seneca’s for which the Proponent has provided the same or similar Deliverables within the past five years.

A minimum of one reference is required from the post-secondary education sector in Ontario. A minimum of one reference shall include reference to the proposed project manager and site supervisor.

Seneca, in its sole discretion, will confirm the Proponent’s experience and or ability to provide the Deliverables required and described in its Proposal by checking the Proponent’s references and the provision of the references by the Proponent is deemed to be consent to such confirmation/contact with the references.

Seneca reserves the right to revisit the Proponent’s scores in the rated requirements based on information learned during reference checks, should they reveal that there is inconsistency between the Proponent’s answers to the rated requirements and the results of the reference check.

**Reference #1**

|  |  |
| --- | --- |
| **Project Name:** |  |
| **Project Location:** |  |
| **Commencement Date/Completion Date of Project:** |  |
| **Construction Value of Project:** |  |
| **Final Value of Construction (including change orders):** |  |
| **Owner Name:** |  |
| **Owner Contact Information:** |  |
| **Consultant Name:** |  |
| **Consultant Contact Information:** |  |
| **Proponent Project Manager Name:** |  |
| **Proponent Site Supervisor Name:** |  |
| **Description of Project/Scope of Work:** |  |
| **Description of Project Risk Factors and Risk Mitigation Actions:** |  |

**Reference #2**

|  |  |
| --- | --- |
| **Project Name:** |  |
| **Project Location:** |  |
| **Commencement Date/Completion Date of Project:** |  |
| **Construction Value of Project:** |  |
| **Final Value of Construction (including change orders):** |  |
| **Owner Name:** |  |
| **Owner Contact Information:** |  |
| **Consultant Name:** |  |
| **Consultant Contact Information:** |  |
| **Proponent Project Manager Name:** |  |
| **Proponent Site Supervisor Name:** |  |
| **Description of Project/Scope of Work:** |  |
| **Description of Project Risk Factors and Risk Mitigation Actions:** |  |

**Reference #3**

|  |  |
| --- | --- |
| **Project Name:** |  |
| **Project Location:** |  |
| **Commencement Date/Completion Date of Project:** |  |
| **Construction Value of Project:** |  |
| **Final Value of Construction (including change orders):** |  |
| **Owner Name:** |  |
| **Owner Contact Information:** |  |
| **Consultant Name:** |  |
| **Consultant Contact Information:** |  |
| **Proponent Project Manager Name:** |  |
| **Proponent Site Supervisor Name:** |  |
| **Description of Project/Scope of Work:** |  |
| **Description of Project Risk Factors and Risk Mitigation Actions:** |  |