

Annex A: Contractor Health and Safety Program Declaration

CONTRACTOR HEALTH AND SAFETY PROGRAM DECLARATION



Contractor Company Name: _____		
Bid Number: _____	Bid / Project Name: _____	
	<p><i>The City is relying on the Contractor's expertise in the field of construction health and safety to ensure a safe Project. Accordingly, the Contractor is required to carefully review the Scope of Work and declare that it has in place each item listed below that is required by law and any additional items that a prudent contractor would have in place to ensure a safe Project.</i></p> <p><i>If your organization is certified with an approved OHSMS (COR, ISO 45001:2018 - covering construction activities of the organization, CSA Z45001:19, or OHSAS 18001:2007) then this form does not need to be completed but you must attach your organization's certification to the form and return it to the City.</i></p>	Contractor Confirmation (check or mark box)
1	Health and Safety Policy Statement	
	Our organization has a health and safety policy that is signed and dated by senior management and sets the direction for our Occupational Health and Safety Management System.	<input type="checkbox"/>
2	Workplace Health and Safety Inspections	
	Our organization has a workplace and pre-use inspection process for workplace inspections that includes a requirement to conduct and keep records for workplace inspections including identifying and preventing potential non-conformities and corrective actions.	<input type="checkbox"/>
3	Accident Reporting and Investigation	
	Our organization has an accident reporting investigation process to gather information to determine the cause(s) of an incident and such process identifies a method for corrective and preventative actions and recommendations made to prevent similar incidents.	<input type="checkbox"/>
4	Information on the following health and safety procedures	
	Our organization has in place written procedure(s) that includes Supervisor health and safety responsibilities, Worker health and safety responsibilities and WHMIS 2015 requirements.	<input type="checkbox"/>
5	Procedures relating to the following health and safety training	
	Our organization has in place written training procedures for standard first aid (Regulation 1101) requirements and mandatory Ministry of Labour, Immigration, Training and Skills Development requirements for Supervisor and Worker health and safety awareness.	<input type="checkbox"/>
6	Workplace Hazard Specific Activities	
	Our organization has in place the applicable health and safety programs (such as training certificates, standard operating procedures, etc.) for hazard(s) (i.e. working at heights, confined space entry, working on energized systems, traffic protection, etc.) that may arise as a result of the Scope of Work, and our employees, agents and subcontractors have all been trained and/or certified, as required.	<input type="checkbox"/>

I, the undersigned, on behalf of my organization, declare and confirm that I have thoroughly reviewed the Scope of Work and based on my expertise in the field of construction health and safety, I further declare and confirm that my organization has the above-referenced systems, programs and policies in place as required to ensure a safe Project.

Date: _____ Signature: _____
I have authority to bind the corporation.

Name (printed): _____

Title/Position: _____