

Demolition of 13 & 23 Barberry Place and 10 Scarlett Road, as detailed in the consultant's drawings and specifications document and according to the City's Contract.

CLOSING DATE: July 10, 2024	CLOSING TIME: 12:00 PM local time
ISSUED DATE: June 13, 2024	RFSQ Reference NO.: Doc3512316731 Category: 01 WORK ASSIGNMENT NO.: CREM-PMO-24-008
DIVISION CONTACT: Malake Abou-Hmaid Corporate Real Estate Management Project Management Office	PHONE NO.: 416-397-5558

BID RECEIPT – Return your Bid by the following submission method:

E-mail Malake Abou-Hmaid, Project Management Office at Malake.AbouHmaid@toronto.ca

Mandatory Site Meeting: YES X NO	Location: 13 & 23 Barberry Place & 10 Scarlett Road <i>Meet PM at Front Entrance</i> Date: Thursday, June 20, 2024 Time: 10:00 AM
Deadline for Questions:	Bidders shall submit questions to Project Management Office by: Date / Time: Friday, June 28, 2024 by 12:00PM
Deadline to Issue Addendum:	Date / Time: Friday, July 5, 2024 by 12:00PM
Agreement Terms and Conditions:	The work/services shall be performed in accordance with all of the terms and conditions set out in this Request for Quotation and in accordance with the terms and conditions set out in the Agreement Signed: February 8, 2023 RFSQ No. Doc3512316731
Process Terms and Conditions:	As per RFSQ No. Doc3512316731 and Appendices per call.

REQUEST FOR TENDER FOR:

Demolition of 13 & 23 Barberry Place and 10 Scarlett Road as detailed in the consultant's drawings and specifications document and according to the City's Contract.

RFSQ Reference NO.: Doc3512316731, Category: 01		WORK ASSIGNMENT NO.: CREM-PMO-24-008	
Company Name:			
Address:			
Contact Name/Title:			
Telephone No.'s:	Bus. No.:	Cell No.:	Fax No.:
E-Mail Address:			
Total Cost for all that is required as specified herein (HST to be included for all construction projects)		COST	
		Schedule 1 SUB-TOTAL	\$ _____
		H.S.T. (13% of Sub-Total above)	\$ _____
		Schedule 2 SUB-TOTAL	\$ _____
		H.S.T. (13% of Sub-Total above)	\$ _____
		Schedule 3 SUB-TOTAL	\$ _____
		H.S.T. (13% of Sub-Total above)	\$ _____
		TOTAL	\$ _____
Invoice to be sent to: City of Toronto Accounting Services Division Corporate Accounts Payable 55 John Street 14Floor, Metro Hall Toronto, ON M5V 3C6		NO BID Reason: _____ _____	

Any discounts for prompt payment will be considered provided that the discount prompt payment is not earlier than 15 days from the receipt of invoice by the City, Accounts Payable Division.

State Discount terms: _____

Bidders are expected to acknowledge receipt of Addendum/Addenda as indicated below. Failure to do so shall result in the bid being declared non-compliant.

I/We acknowledge receipt of addendum ____ to ____ dated _____ to _____.

I/We the undersigned offer to supply the above at the price and conditions hereon offered:

Authorized Signature – I have authority to bind the Corporation

THIS FORM SHALL BE COMPLETED, PROPERLY SIGNED AND RECEIVED ON OR BEFORE THE DATE AND TIME SPECIFIED, OR YOUR BID WILL BE DECLARED NON-COMPLIANT.

The following documents form part of the RFT and are included or attached:

- Appendix A – Scope of Work & Requirements
- Appendix B – Base Bid Pricing Form
 - **Schedule 1: Demolition of 13 Barberry Place**
 - **Schedule 2: Demolition of 23 Barberry Place and**
 - **Schedule 3: Demolition of 10 Scarlett Road**
- Appendix C – List of Subcontractors Form
- Appendix D – Drawings & Specifications
- Appendix E – Schedule A to Work Assignment Agreement
- Appendix F – Bid Bond

APPENDIX A – SCOPE OF WORK & REQUIREMENTS

Demolition of 13 & 23 Barberrry Place and 10 Scarlett Road, as detailed in the consultant’s drawings and specifications document and according to the City’s Contract.

1. General Specifications

The following list of documents have been provided as email attachments when this Roster Work Assignment Request for Tender was issued, forming part of the Contract Document.

- Drawings & Specifications – Issued for Tender
 - Appendix D-10 Scarlett Rd demo permit.pdf
 - Appendix D-13 Barberrry Place demo permit.pdf
 - Appendix D-23 Barberrry Place demo permit.pdf
- Pre-Reno DSS Report Report Appendix D-233190.001 REVISED HBMA Report, 13 Barberrry
- Pre-Reno DSS Report Report Appendix D-233190.001 REVISED HBMA Report, 23 Barberrry
- Pre-Reno DSS Report Report Appendix D-233190.003 Revised - Site Review Report 03- 23 Barberrry Place
- Pre-Reno DSS Report Report Appendix D-233190.003 Site Review Report 01- 13 & 23 Barberrry Place
- Pre-Reno DSS Report Report Appendix D-12579218-RPT-3-Phase II ESA 10 Scarlett Road
- Pre-Reno DSS Report Report Appendix-D233190.003 Site Review Report 02- 13 & 23 Barberrry Place
- Pre-Reno DSS Report Report Appendix-D-233190.004 Site Review Report 04- 23 Barberrry Place
- Pre-Reno DSS Report Report Appendix-D-233190.004 Site Review Report 05- 23 Barberrry Place

2. Specific Requirements and Supplementary Conditions

The General Contractor (GC) Shall provide all labour, materials, equipment and supervision as nec **Demolition of 13 & 23 Barberrry Place and 10 Scarlett** necessary in accordance with the Issued for Tender drawings and specifications attached.

This work shall include, but not be limited to the following scope of work and requirements below:

A. CONSTRUCTION PLANNING

- 1) Provide a Construction Schedule in accordance with the Schedule A –Work Assignment Agreement and for review within seven (7) calendar days from date of award. The Project Schedule is to be approved by the City and the Consultant prior to commencement of work. Update schedule as required or requested by the City of Toronto Project Manager to ensure accuracy of project deliverables.
- 2) The GC shall provide a Schedule of Value to the City's Project Manager and the Consultant for review and approval within ten (10) calendar days from date of Award. The Schedule of Values must be approved in writing by both City's Project Manager and the Prime Consultant before any payment will be certified. The schedule of values breakdown should clearly demonstrate all work

activities and project costs in sufficient detail so the Consultant can easily determine the value of the work performed monthly. The approved format and breakdown will translate into the monthly invoice submission.

- 3) The GC must prepare and maintain a detailed Contact List for the duration of the contract and submit to the CoT PM and consultant within ten (10) working days from the issuance of the Purchase Order. The list must include the name of each sub-contractor involved in the project with their company name/address/phone number, lead contact, and email address. The GC's company information must also be included with contact information with the Owner of the company, project manager, site supervisor, site foreman and emergency 24 hour contact phone number.
- 4) Planning, scheduling, co-ordination and supervision of all sub-trades and work during the implementation of the scope of work. Ensure that sub-trades are co-ordinated in a manner to cause the least amount of disruption and shortest project duration.
- 5) Prior to starting construction, the GC is to obtain a Notice of Project from the Ontario Ministry of Labour. The GC shall provide a copy of the Contractors Health and Safety Policy, as well as the Health and Safety Plan specifically for the project to the City of Toronto. These documents shall be provided to the Consultant and the City. Contractor shall provide and set up Health & Safety Board on site.
- 6) When applicable, provide a construction sequencing and staging plan to the Consultant and City of Toronto Project Manager indicating site access, safety barriers, material staging area, work area, phasing of work and disposal bin location. This plan must be approved by the City of Toronto and the consultant prior to any mobilization on site.
- 7) Provide Pre-Construction report, photos and video survey copy to Project Manager prior to start of Demolition and Construction. This Pre-Construction report must be provided as part of the close out documentation.
- 8) Prior to the start of any and all work, the GC shall notify the Consultant of any discrepancies or omissions which would interfere with the satisfactory completion of the work.
- 9) The GC must remove and dispose off site any existing finishes and remaining items in the building and site as indicated in the scope of work unless specifically instructed in writing otherwise by the CoT PM.
- 10) The GC is responsible for the disposal of any construction materials/debris, in a safe and legal manner on a daily basis and in accordance with City of Toronto Construction, Renovation & Demolition Waste Management Policy referenced in the Tender Documents.
- 11) The Contractor shall be required to provide all soft and hard safety hoarding required in order to facilitate the safe separation of occupied and unoccupied work area and/or areas requiring emergency egress during all phases of the work.
- 12) The GC must provide final and finish cleaning acceptable to the CoT prior to turn over and as indicated in the Tender Documents.
- 13) Coordinate and administer all necessary inspections for Authorities having jurisdiction including but not limited to ESA inspections, Building Department Inspections and signoff, Fire Marshall Inspections and Fire Safety Plan sign offs, Fire alarm Verification, HVAC, sprinkler and plumbing inspections and applications for all occupancy permits. The complete approvals of these agencies

is the responsibility of Contractor, the City will provide necessary Plumbing, HVAC and Building Permits.

- 14) All work, whether shown or implied, unless specifically questioned, shall be considered fully understood in all respects by the GC, and he/she will be responsible for any misinterpretations or consequences thereof for all work shown on all contract documents.
- 15) The GC must carry the designated sub-contractors indicated in the Tender document. Refer to section 'Designated Subcontractors'.

B. CONSTRUCTION SEQUENCING

- 1) A work sequencing and construction plan must be prepared by the GC based on review of site, City's feedback and Consultants recommendations.
- 2) The construction phasing approach must minimize the disruption and impact to building staff and operations, and utilize after working hours if required.
- 3) The GC is encouraged to find efficiencies and opportunities to amend or enhance the phasing of work if it results in acceleration to the overall completion of the project. If successfully implemented these efforts will be reflected on the City's Contractor Performance Evaluation for this category of the contract.

C. CONSTRUCTION ZONE

- 1) The areas of construction are to be clearly delineated and signed for safety purposes at all times, including access to exits, and clear paths of travel. Where project work may cause temporary or partial closure of the exits or egress to and from the site then alternate exits or egress will need to be provided. The GC shall provide visible and proper construction signage, including any temporary directional signage, at no extra costs to the project.
- 2) Emergency exiting and egress paths cannot be obstructed during construction. The GC shall ensure the work area is free and clear of debris and allow for minimum OBC egress requirements through the work area during normal business hours.
- 3) Maintain adequate safety communication signage at all times in accordance with the Ontario Health and Safety Act.
- 4) The GC shall maintain all of the life safety systems and devices in good working order for the entire duration of the project.
- 5) Prior to final handover of project area to the City of Toronto for occupancy, the GC shall provide construction clean up and general cleaning of all work areas to an acceptable level by the City of Toronto as indicated in the attached Construction Documents, including but not limited to the utilized site areas.
- 6) Cleaning of interior renovated space. The entire post-construction site is to be dust free and all stains must be removed from any flooring, walls, and/or ceilings.

- 7) The GC must make every effort to keep the lunchroom area, washrooms, and corridors where building access is granted during the duration of the work in clean condition, and to clean any areas where debris/dirt has been left by the GC.
- 8) The Contractor is responsible to clean up and removal from the premises all waste materials, rubbish, wrappings and salvages as generated by the construction.

D. CONSTRUCTION PERIOD

- 1) Protection of existing facility, and adjacent facilities, finishes, etc. during project. Any damages caused by the contractor to existing facilities will be the Contractor's responsibility to rectify. Refer to technical drawings and specifications prepared by the Consultant for additional information.
- 2) Any construction tools and / or equipment used on project must follow OHSa guidelines or any other code requirements having jurisdiction over tools and equipment.
- 3) The security and safe storage of construction tools will be the sole responsibility of the contractor. The City will not be responsible for any lost or stolen tools from the work site.
- 4) Throughout the entire course of construction the General Contractor and any other trade working on job site must follow the current OHSa guidelines in addition to all codes having jurisdiction as it relates to protective clothing: hard hats, gloves, eye protection and shoes.
- 5) All sub-contractor's shop drawings shall be submitted to the Consultant for approval through the GC prior to work being performed, unless otherwise noted. All Contractors shall submit cuts, samples and finishes for written approval prior to ordering of fabrication.
- 6) The GC shall keep the City's hubs rooms and communications riser operational at all times. City staff and its vendors shall have access to this space at all times throughout the duration of the work. New work in these rooms should be well coordinated with City staff and Bell Canada and the Security sub-contractor.
- 7) Selective demolition of existing building elements and services necessary to facilitate the new work and as indicated in the attached Construction Design Drawings & Specifications.
- 8) Disposal of any construction materials/debris, in a legal manner, for this project on a daily basis and in accordance with City of Toronto Construction, Renovation & Demolition Waste Management Policy. Location of waste removal bin shall be coordinated and approved by the City of Toronto. Contractor must provide for review and approval a waste management plan which identifies quantities and type of waste material to be diverted from landfill. Waste management certificates are to be submitted, unless indicated otherwise.

E. COMMENCEMENT AND COMPLETION DATE

- 1) The start date of this Contract is immediately upon receipt of a purchase order, issued by the City of Toronto Project Manager and/or Purchasing Materials Management Division. The scope of work is to commence immediately after the award of the Contract. Award is conditional upon all approvals, bonding and insurance being in place. Continuous and progressive operation shall be carried out until the work is completed.

- The **Mandatory Substantial Performance date for all phases of construction is September 1st, 2024 or sooner.**
 - The **100% completion date is September 15th, 2024.**
- 2) The General Contractor is responsible to provide all the forces necessary to complete the scope of work within the specified timeframe. Should any work be delayed for any reason other than what is permitted within Schedule A –Work Assignment Agreement then the General Contractor shall not be entitled to any claims and will be subject to penalty via liquidated damages clauses noted within Schedule A – Work Assignment Agreement.
 - 3) Completion dates of the Contract may be extended subject to the required approvals being obtained in accordance with the applicable Schedule A –Work Assignment Agreement.

F. WORKING HOURS

- 1) Work to be undertaken Monday to Friday 7am to 7pm and Saturday 9am to 7pm.
- 2) No additional payment for after operational hours and weekend work will be permitted.
- 3) The General Contractor must schedule and perform the work in accordance with the City of Toronto Municipal Noise By-Law and include for all costs associated with this in their base bid price.
- 4) The CoT reserves the right to stop any disruptive work undertaken by the GC and request to have this work completed at a different time at no cost to the project. The GC will not be entitled to a claim for work deemed too disruptive to stakeholders during regular operating hours. The GC will be responsible to co-ordinate this work at a time suitable to the CoT.
- 5) Should any of the adjacent occupants object to noisy/odorous work during permitted work hours then such work must be immediately stopped and only continue at such time as not to cause any such disturbance.

G. BUILDING SERVICES

- 1) Work involving system shut downs must be requested three (3) working days in advance and include a Method of Procedure (MoP). The GC must wait for written authorization to proceed with the work by the CoT PM and Consultant. The GC must coordinate work, schedule, tie-ins, and shutdowns with Owner's representatives from Toronto Water, PMO, Facilities Management, and other applicable building service providers that may be affected by work as part of this contract.
- 2) Coordinate and interface with the Building's Operation staff on all Fire Alarm work, service shut-downs, use of service spaces & loading dock, and any associated site work or work in areas outside the area of work as designated in the attached Construction Documents.
- 3) There is limited space on the site to store materials, bins or equipment. The GC must coordinate a plan for delivery of materials and equipment in conjunction with the construction work activities and provide a logical sequence of implementation that will not impact the entire site and overall project delivery.

- 4) Interrupt services to the building and area of work for the shortest duration possible in order to implement the work of the contract and minimize disruption to the occupants of the building. Interruption of services shall require approval of the City of Toronto project staff throughout the duration of the work
- 5) The GC must review and comply with Standard Building Automation System (BAS) Requirements when upgrading/installing new HVAC/electrical systems that tie into the BAS, to the satisfaction of the City.

H. BUILDING ACCESS AND SECURITY

- 1) While work is being performed, access to the facility will be granted to the GC. The GC is solely responsible for securing the work site and protecting their equipment while their trades are working, at all times.
- 2) The GC and all Subcontractors may be required to undergo a security check, and may be required to complete a non-disclosure agreement prior to beginning any work on site prior to being issued security access cards.
- 3) During construction the site will be under surveillance 24/7 by Corporate Security cameras. All access to the site must be approved by the City. All those permitted entrance to the site must comply to the requests of the City.
- 4) The City, the Consultant, and its designated vendors shall have unlimited access to the premises for the purpose of inspecting the construction work in progress.
- 5) The areas of construction are to be clearly delineated, signed for safety purposes at all times, including access to exits, and clear paths of travel. Where project work may cause temporary or partial closure of the exits, parking spots, drive isles or egress to and from the site, then alternate exits or egress will need to be provided.
- 6) Emergency exiting and egress paths cannot be obstructed during mobilization and construction.
- 7) The GC must ensure the work area is free and clear of debris at all times and allow for minimum OBC egress requirements through the work area at all times.
- 8) The GC will have restricted use of the site lot for the execution of the work. The GC must provide hoarding to allow for ongoing facility operations.
- 9) If parking is not available on site, contractor is to arrange and pay for public parking at the expense of the contractor for the duration of the project work.
- 10) The GC will not be permitted to block traffic to the site during delivery of materials or equipment. If temporary closures are required, the GC must obtain the necessary approvals and permits in advance of the activity.

- 11) The CoT staff, Consultants, service contractors and authorities having jurisdiction shall have access to the work areas at all times.
- 12) The GC must maintain adequate safety communication signage at all times in accordance with the Ontario Health and Safety Act.
- 13) The GC must provide site supervision while sub-contractors are on site throughout the duration of this contract. Sub-contractor(s) are not to be left unsupervised working on site under any circumstances.
- 14) The GC site supervisor / foreman is solely responsible to provide access to the site for all sub-contractor(s) and to secure the site and the end of any shift.
- 15) The GC must maintain all of the life safety systems and devices in good working order for the entire duration of this contract.
- 16) The GC will be granted security access to the work areas for the duration of the contract.

J. SPECIAL NOTES

- 1) The contract drawings and specifications must be read in conjunction with each other. Discrepancies between contract drawings and specifications, or between specification sections themselves, must be identified during the bidding process in accordance with the Tender Process Terms & Conditions and Deadline for questions. If not identified during the bidding process, the most stringent requirement shall apply.
- 2) Contract drawings and specifications are complementary, and items mentioned or indicated on one may not be mentioned or indicated on the others, but are intended to be included in the work. The GC is ultimately responsible for organizing divisions of labour and supply of materials essential to complete the work in its entirety. No claims for additional fees will be entertained for work specified in at least one section/drawing.
- 3) Ensure that any subcontractor or trade receive full specifications, drawings, and instructions necessary to proceed with the work, and they coordinate and cooperate to ensure their work does not adversely impact other trades or sub-contractors. The GC must obtain more accurate information about locations, arrangements, etc., from study and co-ordination of the Contract Documents and site conditions. The GC must become familiar with each and every condition affecting these matters before proceeding with the work.

K. COORDINATION WITH OWNERS' SUBCONTRACTORS AND/OR VENDORS

- 1) Work with City staff and its vendors and include costs in the base bid price form for supervision and coordination with the vendors to remove and install equipment/Cabling etc. The GC will include a placeholder for this work in their construction schedule in order to facilitate the implementation of the work. Approved City Vendors and City Divisional Staff include but are not limited to:

- 2) The GC will cooperate with all City of Toronto personnel to facilitate the work of the contract including but not limited to maintenance and security personnel.
- 3) The Owner will not coordinate any work of the designated subcontractors. All designated subcontractors to be the responsibility of the GC and be co-ordinated accordingly to perform the work of the contract.
- 4) The GC should also allow the City's Vendors and Sub-Contractors sufficient time to coordinate and schedule the installation of their work in order to not delay to the targeted completion date of the project. The GC will be expected to allow the City's Vendors and Sub-Contractors into the work space prior their work taking place and invite them to pertinent construction meetings required for coordination.
- 5) The GC shall coordinate, sequence and supervise all necessary work associated with demountable partitions with the Owner's Vendor to ensure successful construction and completion of the work.

L. SUBCONTRACTORS & DESIGNATED VENDORS/SUBCONTRACTORS

- 1) Carry all designated sub-contractors indicated in this Tender Refer to Appendix C – 'List of Subcontractors Form'.
- 2) Employ the following sub-contractors for work indicated. Include their work into the base Contract Price unless otherwise instructed to retain through the cash allowance. Include the cost of all designated subcontractors in the base Contract Price.

1. Building Automation Systems Controls Contractors:

The GC is obliged to coordinate all work related to the building automation systems controls and systems integration with the City of Toronto contractors responsible for base building automation system. No BAS component appears to be present in this scope of work currently, however, should any part of the scope involve new controls, it must meet the BAS requirements as attached as part of this RFT. Contact information will be provided to awarded contractor.

M. INVOICING, CASH ALLOWANCE, CONTINGENCY

- 1) For each invoice submitted, the Contractor is to list the Invoice number, payment number, all previous charges to date, percentage completion of each item of work, the remaining charges for each item of work and which, if any, items have been charged to the contingency or cash allowance. See an example of an invoice reference material. The Project Manager and Consultant shall receive invoices in advance of the time they are sent to the City Account Payable for processing. The Consultants validation for payment of the Contractors invoice shall also reflect similar level of detail.
- 2) All inspection and testing noted in the specifications and on the drawings is part of the bid price. Any Cash Allowance is only for additional inspections and testing as directed and required by the City. Payments from the Contingency Allowance will not be permitted without prior written approval of the City's Project Manager via Change Orders. The unused portion is to be identified

as credit to the contract prior to any other Change Orders. All Change Orders are to be prepared and executed by the Consultant.

- 3) Payments from the Cash Allowance will not be permitted without prior written approval of the City's Project Manager via Cash Allowance Authorization. The unused portion is to be identified as credit to the contract. All Cash Allowance Authorizations are to be prepared and executed by the Consultant.
- 4) No material substitutions shall be made unless previously approved in writing by the Consultant and the City by completed the appropriate request for substitution process included for the drawings and specifications.
- 5) Change Orders for Cash Allowance or Contingency draw are to be prepared and signed by the Consultant first, then the GC, and then finally executed by the CoT PM. The GC must include all pricing and sub-contractor back up documents and a summary sheet identifying a breakdown of GC force and sub-contractor forces, material, equipment, labour and mark-up sub-totals as part of each Change Order.

N. CLOSE-OUT DOCUMENTS

- 1) The GC shall provide a complete set of construction documents on-site including but not limited to the following: a) RFI's b) CO's c) Quotations d) Site Instructions e) CCN's f) Change Directives, g) Drawings and Specifications, h) Approved Shop Drawings i) Meeting Minutes, j) Construction Schedule.
- 2) Maintain a complete set of record drawings and specifications throughout the duration of the work of the contract on site and make available to the CoT PM and Consultant when requested.
- 3) Drawings must be in the latest AutoCAD version (2018 or sooner) in .dwg format, according to AIA Layer Standard. All CAD file (.dwg) must contain all specific (to the drawing) directories or information and/or have external references pointing to any data or files.
- 4) One type of information is to be provided on each drawing; mixing the drawing types is not permitted.
- 5) One drawing per floor or location is required. Multiple location drawings are not permitted.
- 6) Drawings: One hard copy set is to have full size drawing (24x36) and the other two sets are to have folded tabloid size drawings (11x17). The USB drives are to be vinyl labelled with the project name and contract #.
- 7) The GC is to provide two (2) hard copies of the Operating & Maintenance Manuals and 1 USB shall be submitted. Binders are to be bound in vinyl hard cover 3 "D" ring type loose-leaf for letter size paper and logically printed double sided. Binders are not to exceed 75 mm thick or be more than 2/3 full.

- 8) Organize contents into applicable sections of work to parallel project specifications breakdown. Include a cover page and table of contents and mark each section by labelled tabs protected by celluloid covers fastened to hard paper dividing sheets.
- 9) Electronic file names are to be logical and applicable to the content info with minimal use of abbreviated symbols.
- 10) The electronic submission must include labelled folders and each pdf, Excel, Word, CAD, other file must be consistently labelled and have a relevant description. Scanned files must be limited and pdf are to be readable format.
- 11) The project Close Out documents (including CAD/PDF and hard copy as-builts drawings) and the Operations and Maintenance manuals must be submitted by the GC and accepted by the Project Administrator before the Certificate of Substantial Performance can be certified by the Consultant.
- 12) Close-Out Documents must follow the filing index format noted below and include but not be limited to the following files (on USB and 2 ring Binders):
 - **Project Information**
 - Table of Contents
 - GC Project Team contact information including full Sub-Contractor Contact List with addresses, phone numbers, names and email addresses
 - Notice of Project
 - **As Built**
 - As-built Drawings (AutoCAD files to be included in the electronic submission + hard copy)
 - Red line drawings (scans in colour)
 - **Shop Drawings**
 - All final stamped / reviewed by consultant version
 - 1 pdf per shop drawing (not multiple pages) submission
 - File name is to be applicable to content
 - Shop drawing log sheet
 - **Reports**
 - Commissioning / Air Audit Report
 - ESA/TSSA Reports
 - Testing & Inspection Reports / Consultant Inspection Reports
 - **Schedules & COs**
 - Baseline schedule
 - Final schedule
 - All approved Change Orders and Change Directives
 - **Health & Safety**
 - Corporate Policy
 - Health & Safety Site specific policy/pre-start report and Emergency Plan
 - MSDS
 - **Photographs**
 - Pre-construction site condition report and photos
 - Construction progress photos
 - Completed work photos
 - **Substantial Performance & Publication**
 - Certificate for Substantial Performance
 - Proof of Publication (DCN)

- **Warranties**
 - Two Year Warranty Certification from the GC with the date of Substantial Performance clearly noting its sub-contractors, suppliers and manufactures warranties
- **Maintenance and Operation Manuals**
 - Maintenance and Operation Manuals
 - Completed Asset and Equipment PM Details Form
 - Consolidated maintenance schedule
 - Record of equipment demonstration and training with all sign in sheets
- **Close Out / Sign Off:**
 - Prime Consultant sign-off letters / Final Completion Certificate
 - Building permits
 - Building inspector sign off and occupancy approval

APPENDIX B - BASE BID - PRICING FORM WORK ASSIGNMENT NO.: CREM-PMO-24-008

Demolition of 13 & 23 Barberry Place and 10 Scarlett Road as detailed in the consultant's drawings and specifications document and according to the City's Contract.

- Appendix B – Base Bid Pricing Form
 - **Schedule 1: Demolition of 13 Barberry Place**
 - **Schedule 2: Demolition of 23 Barberry Place and**
 - **Schedule 3: Demolition of 10 Scarlett Road**

Note: The City reserves the right to award a contract on separate projects or a combination of projects based on budget availability.

NAME OF CONTRACTOR: _____

The Bidder must provide the rate and the amount for each Tender item, the total for each part / subsection, the grand total, HST amount and the total amount of Tender on the forms in the ensuing pages. Bidders that do not fully complete these forms (such as leaving lines blank), or have unclear answers (such as "n/a", "-", "tba" or "included" etc.) will be declared non-compliant. Prices that are intended to be zero cost/no charge to the city are to be submitted in the space provided in the price schedule as "\$0.00" or "zero".

All spaces for the aforementioned information must be completed in ink ensuring the printing is clear and legible.

Where included, the Alternative Prices, and Supplementary List of Prices Required for Extra Work Forms must also be completed.

The lowest Bidder will be determined solely from the Total Base Bid, subject to the City's reserved rights not to award to any Bidder.

Please note: When any additional work to the contract is required, and agreed upon, a Change order will be issued for the additional cost, to be paid through the Contingency Allowance.

The following itemized prices shall be INCLUDED in the Tender Price (all H.S.T. excluded).

Please Note: When any additional work to the contract is required, and agreed upon, a Change Order will be issued for the additional cost. The Contractor may only add as their markup of 10% overhead and 5% profit margin.

- **A.) BASE BID – PRICE BREAKDOWN TENDER WORK ASSIGNMENT NO.:** CREM-PMO-24-008,
 - **Schedule 1:** Demolition of 13 Barberry Place

Item	Description	Unit	Quantity	Unit Rate	Total Price (Quantity x Unit Rate)
Construction Items					
1	General Conditions & Site Supervision	L.S.	1	\$ _____	\$ _____
2	Hoarding	L.S.	1	\$ _____	\$ _____
3	Demolition / Disposal	L.S.	1	\$ _____	\$ _____
4	Clean fill and compacting	L.S.	1	\$ _____	\$ _____
5	Pavement cutting & grading prep	L.S.	1	\$ _____	\$ _____
6	Asphalt paving	L.S.	1	\$ _____	\$ _____
7	CASH ALLOWANCES* (H.S.T. excluded)	L.S.	1	\$5,000	\$5,000
8	CONTINGENCY **	L.S.	1	TBD	TBD
D) Total Base Bid Price (Sum of Items 1 to 8)Exclusive of HST)					\$ _____
E) HST Amount (13% of above item D.)					\$ _____
F) Total Amount of Tender Call (Sum of D + E) (* Copy Total Amount to front tender cover page.)					* \$ _____

Transfer D to page 2.

*** CASH ALLOWANCES**

Such are intended to cover the net cost to the Contractor of providing the pre-determined services, products, or for other authorized expenses specified. The Total Bid Price, and not the Cash Allowances, shall include the Contractor's overhead, and profits, supervision on such cash allowances. If cost exceeds the cost allowance, the extra sum is an extra to the contract, if cost is less the unused portion is credit to the contract.

****CONTINGENCY**

for extra work as approved by the City Project Manager.
Items 15 and 16 Cash Allowance and Contingency are for additional work requested and authorized, in writing, by COT Project Management

- **A.) BASE BID – PRICE BREAKDOWN TENDER WORK ASSIGNMENT NO.:** CREM-PMO-24-008,
 - **Schedule 2: Demolition of 23 Barbary Place**

Item	Description	Unit	Quantity	Unit Rate	Total Price (Quantity x Unit Rate)
Construction Items					
1	General Conditions & Site Supervision	L.S.	1	\$ _____	\$ _____
2	Hoarding	L.S.	1	\$ _____	\$ _____
3	Demolition / Disposal	L.S.	1	\$ _____	\$ _____
4	Clean fill and compacting	L.S.	1	\$ _____	\$ _____
5	Pavement cutting & grading prep	L.S.	1	\$ _____	\$ _____
6	Asphalt paving	L.S.	1	\$ _____	\$ _____
7	CASH ALLOWANCES* (H.S.T. excluded)	L.S.	1	\$5,000	\$5,000
8	CONTINGENCY **	L.S.	1	TBD	TBD
D) Total Base Bid Price (Sum of Items 1 to 8)Exclusive of HST)					\$ _____
E) HST Amount (13% of above item D.)					\$ _____
F) Total Amount of Tender Call (Sum of D + E) (* Copy Total Amount to front tender cover page.)					* \$ _____

Transfer D to page 2.

*** CASH ALLOWANCES**

Such are intended to cover the net cost to the Contractor of providing the pre-determined services, products, or for other authorized expenses specified. The Total Bid Price, and not the Cash Allowances, shall include the Contractor's overhead, and profits, supervision on such cash allowances. If cost exceeds the cost allowance, the extra sum is an extra to the contract, if cost is less the unused portion is credit to the contract.

****CONTINGENCY**

for extra work as approved by the City Project Manager.
Items 15 and 16 Cash Allowance and Contingency are for additional work requested and authorized, in writing, by COT Project Management.

A.) BASE BID – PRICE BREAKDOWN TENDER WORK ASSIGNMENT NO.: CREM-PMO-24-008,

- **Schedule 3: Demolition of 10 Scarlett Road**

Item	Description	Unit	Quantity	Unit Rate	Total Price (Quantity x Unit Rate)
Construction Items					
1	General Conditions & Site Supervision	L.S.	1	\$ _____	\$ _____
2	Hoarding	L.S.	1	\$ _____	\$ _____
3	Demolition / Disposal	L.S.	1	\$ _____	\$ _____
4	Clean fill and compacting	L.S.	1	\$ _____	\$ _____
5	Pavement cutting & grading prep	L.S.	1	\$ _____	\$ _____
6	Asphalt paving	L.S.	1	\$ _____	\$ _____
7	CASH ALLOWANCES* (H.S.T. excluded)	L.S.	1	\$5,000	\$5,000
8	CONTINGENCY **	L.S.	1	TBD	TBD
D) Total Base Bid Price (Sum of Items 1 to 8)Exclusive of HST)					\$ _____
E) HST Amount (13% of above item D.)					\$ _____
F) Total Amount of Tender Call (Sum of D + E) (* Copy Total Amount to front tender cover page.)					* \$ _____

Transfer D to page 2.

*** CASH ALLOWANCES**

Such are intended to cover the net cost to the Contractor of providing the pre-determined services, products, or for other authorized expenses specified. The Total Bid Price, and not the Cash Allowances, shall include the Contractor's overhead, and profits, supervision on such cash allowances. If cost exceeds the cost allowance, the extra sum is an extra to the contract, if cost is less the unused portion is credit to the contract.

****CONTINGENCY**

for extra work as approved by the City Project Manager.
Items 15 and 16 Cash Allowance and Contingency are for additional work requested and authorized, in writing, by COT Project Management.

APPENDIX C - LIST OF SUBCONTRACTORS FORM

The Supplier shall provide each Subcontractor for the Work types listed in the table below or indicate "OWN FORCES" in the "Subcontractor Name" column if a Subcontractor will not be used for the Work type indicated. The names of all Subcontractors to be used for each Work type indicated must be provided. Suppliers shall not indicate "TBD" (To Be Determined) or similar wording. If Suppliers are provided a pre-approved list of mandatory Subcontractors for a work type; i.e. "Electrical", they must provide a subcontractor from that pre-approved list.

The list of Subcontractors is based on information available at time of Tender close. In the event Subcontractor information changes prior to notification of recommendation of award the Supplier must inform the Procurement Contact of the change in writing. Where a pre-approved list of mandatory Subcontractors was provided, the Subcontractor being replaced and the replacement Subcontractor must both be from the pre-approved list of mandatory Subcontracts included in the solicitation.

Subcontractor Name	Work Type	Contact name	Contact Phone #	Approx. % of contract value to be performed

APPENDIX D - DRAWINGS & SPECIFICATIONS

Attached to the RFT:

- Appendix D-10 Scarlett Rd demo permit.pdf
- Appendix D-13 Barberry Place demo permit.pdf
- Appendix D-23 Barberry Place demo permit.pdf

- Pre-Reno DSS Report Report Appendix D-233190.001 REVISED HBMA Report, 13 Barberry
- Pre-Reno DSS Report Report Appendix D-233190.001 REVISED HBMA Report, 23 Barberry
- Pre-Reno DSS Report Report Appendix D-233190.003 Revised - Site Review Report 03- 23 Barberry Place
- Pre-Reno DSS Report Report Appendix D-233190.003 Site Review Report 01- 13 & 23 Barberry Place
- Pre-Reno DSS Report Report Appendix D-12579218-RPT-3-Phase II ESA 10 Scarlett Road
- Pre-Reno DSS Report Report Appendix-D233190.003 Site Review Report 02- 13 & 23 Barberry Place
- Pre-Reno DSS Report Report Appendix-D-233190.004 Site Review Report 04- 23 Barberry Place
- Pre-Reno DSS Report Report Appendix-D-233190.004 Site Review Report 05- 23 Barberry Place

APPENDIX E - SCHEDULE A to WORK ASSIGNMENT AGREEMENT

INFORMATION SHEET – WORK ASSIGNMENT AGREEMENT

The following table provides information cross-referenced in the provisions and schedules of the Master Roster Agreement. All reference to GCs are located in Schedule D – General Conditions of the Master Roster Agreement.

Row	Input Information	Reference	Description
A. Names and Information			
A.1	Project	Sch. C, Definition 83 & GC 3.8.2.3(1)	Demolition of 13 & 23 Barberry Place and 10 Scarlett Road
A.2	Site	Definition 99	13 & 23 Barberry Place and 10 Scarlett Road
A.3	Notice information	GC 1.6.1.2, GC 1.6.1.3 & GC 1.6.1.4	<i>To be provided after Award</i>
A.4	Identity of Contract Administrator	Sch. C, Definition 24	<i>To be provided after Award</i>
A.5	Identity of Owner Representative	Sch. C, Definition 72	<i>Corporate Real Estate Management, Project Management Office Abid Ali, Project Manager Email: abid.ali@toronto.ca Phone number: 416-397-9203</i>
A.6	Approved Subcontractors	GC 3.8.3, GC 3.8.3.1 & GC 3.8.3.2	<i>Refer to: Appendix A - Scope of Work and Requirements, and Appendix C - List of Subcontractors</i>
B. Pricing, Markups and Liquidated Damages			
B.1	Contractor's Markup for negotiated fixed price and negotiated unit price changes in the Work performed by Contractor	Sch. E, s. 2.2.3.1	<i>Refer to Information Sheet in Master Roster Agreement.</i>
B.2	Total Cumulative Markup allowed for Contractor, Subcontractors, Suppliers and Sub-subcontractors on negotiated fixed price and negotiated unit price changes in the Work performed by Subcontractors, Suppliers or Sub-subcontractors (and	Sch. E, s. 2.2.3.2	<i>Refer to Information Sheet in Master Roster Agreement.</i>

Row	Input Information	Reference	Description
	not performed by the Contractor)		
B.3	T&M Percentage Markup for changes in the Work performed by Contractor	Sch. E, s. 3.3.1	<i>Refer to Information Sheet in Master Roster Agreement.</i>
B.4	Total Cumulative T&M Percentage Markup allowed for Contractor, Subcontractors, Suppliers and Sub-subcontractors on changes in the Work performed by Subcontractors, Suppliers or Sub-subcontractors (and not performed by the Contractor)	Sch. E, s. 3.3.2	<i>Refer to Information Sheet in Master Roster Agreement.</i>
B.5	Markup for Cash Allowance overages	GC 6.1.4	<i>Refer to Information Sheet in Master Roster Agreement.</i>
B.6	Amounts of Delay Liquidated Damages	GC 7.6.1	<i>\$2,000 per Calendar Day that is a weekday</i>
B.7	Changes in the Work on a Time & Material Basis	Sch. E, s. 3	<i>Refer to Information Sheet in Master Roster Agreement.</i>
B.8	Schedule B2 Schedule of Prices for Changes in the Work	Pricing Form	N/A
B.9	Invoice Period	Sch. C, Definition 54	<i>Refer to Information Sheet in Master Roster Agreement.</i>
B.10	Giving of a Proper Invoice	GC 5.3.1	<i>Refer to Information Sheet in Master Roster Agreement.</i>
C. Dates, Time Periods and Deadlines			
C.1	Effective Date	Sch. C, Definition 40	<i>To be finalized after Award</i>
C.2	Commencement Date	Sch. C, Definition 17 & GC 3.1.6	<i>Commence immediately upon Award and expect project duration to last for approximately 15 weeks.</i>
C.3	Key Work Milestones	Sch. C, Definition 56	<ul style="list-style-type: none"> • <i>Construction Commencement</i> • <i>Substantial Completion</i> • <i>Deficiency Completion</i> • <i>Close-Out</i>

Row	Input Information	Reference	Description
C.4	Scheduled Date for Substantial Performance of the Work	Sch. C, Definition 94	<i>On or before September 1st, 2024.</i>
C.5	Scheduled Date for Total Performance of the Work	Sch. C, Definition 95	<i>On or before September 15th, 2024.</i>
C.6	Warranty Period	Sch. C, Definition 124	<i>Refer to Information Sheet in Master Roster Agreement.</i>
C.7	Working Days	Sch. C, Definition 129	<i>Refer to Information Sheet in Master Roster Agreement.</i>
C.8	Number of Days for Contract Administrator to Issue a Certificate for Payment	GC 5.4.1.2	<i>Refer to Information Sheet in Master Roster Agreement.</i>
C.9	Deadline to acknowledge a Contemplated Change Order	GC 7.2.1	<i>Refer to Information Sheet in Master Roster Agreement.</i>
C.10	Deadline to respond to a Change Directive	GC 7.3.5	<i>Refer to Information Sheet in Master Roster Agreement.</i>
C.11	Suspension Period for Stop Work Orders	GC 11.2.1	<i>Refer to Information Sheet in Master Roster Agreement.</i>
D. Insurance, Contract Security, Bonds and Contractual Holdback			
D.1	Insurance Coverages	GC 8.1.1.1, GC 8.1.1.2, & GC 8.1.3	<i>Refer to Information Sheet in Master Roster Agreement.</i>
D.2	Additional Contract Security	GC 8.2.1	<i>Refer to Information Sheet in Master Roster Agreement.</i>
D.3	Amount of the Contractual Holdback	GC 8.4.1	<i>Refer to Information Sheet in Master Roster Agreement.</i>
D.4	Percentage by which Contractual Holdback is Reduced after Total Performance of the Work	GC 8.4.3	<i>Refer to Information Sheet in Master Roster Agreement.</i>
D.5	Surety Bonds	GC 8.3.1	<i>Refer to Information Sheet in Master Roster Agreement.</i>
E. Miscellaneous			
E.1.	Alternate order of priority of the Agreement Documents	GC 1.1.7.1	<i>Refer to Information Sheet in Master Roster Agreement.</i>

APPENDIX F – BID BOND

BOND NO: _____

THE FOLLOWING PARTIES:

●

herein called the “Principal”

- and –

●

herein called the “Surety”

are jointly and severally held and firmly bound unto the City of Toronto, hereinafter called the “City”, each, in the penal sum of

10% of the Bid amount

of lawful money of Canada, to be paid to the City or to its successors or assigns for which payment well and truly to be made, we jointly and severally bind ourselves, our and each of our several and respective executors, administrators, successors and assigns and every of them forever firmly by these presents.

SEALED with our several and respective seals.

DATED this _____ day of _____ 20____

WHEREAS the said Principal is submitting to the City its bid (the “Bid”) for

REQUEST FOR TENDERS NO. CREM-PMO-24008 (the “RFT”)
CONTRACT NO. Doc3512316731

and the said Bid provides that it is to continue open to acceptance and to be irrevocable until the formal contract is executed by the successful Supplier.

The condition of this obligation is such that if, on acceptance of the Bid of the aforesaid Principal in accordance with the terms and conditions of the RFT documents within the time period prescribed by the RFT documents for said Bid to be open for acceptance and irrevocable (the “Bid Validity Period”), the said Principal shall, within the time required, enter into a formal contract and give good and sufficient bonds required by said RFT documents to secure

- (i) the performance of the terms and conditions of the contract, and
- (ii) payment for certain labour and materials,

both in the forms required by the City then this obligation shall be void; otherwise the Principal and Surety will pay unto the City the difference in money between the total amount of the Bid of the said Principal and the sums of the amount for which the City legally contracts with another party to perform the work and for which the City of Toronto may expend or for which it may become liable by reason of such default or failure, including the cost of any advertisement for new bids if the latter sums of the amount be in excess of the former; but in no event shall the Surety’s liability exceed the penal sum hereof.

It is a condition of this Bond that it will remain valid for a period of an additional **90** days beyond the Bid Validity Period.

AND IT IS HEREBY DECLARED AND AGREED that the Surety shall be liable as Principal and that nothing of any kind or matter whatsoever that will not discharge the Principal shall operate as a discharge or release of liability of the Surety, any law or usage relating to the liability of Sureties to the contrary notwithstanding.

SEALED AND DELIVERED)	_____
in the presence of)	_____
)	_____
)	Principal
)	_____
)	_____
)	_____
)	Surety