

**MEMORANDUM**

---

**From:** Ron Saporta, Chief Operating Officer, Property & Sustainability  
**Date:** February 20, 2024  
**Re:** Important lab safety orientation for external service providers

---

External service providers (e.g. contractors and consultants) are engaged by University departments for a variety of services. These range from caretaking and equipment repairs/maintenance to design and project management, consulting, etc.

In some cases, services necessitate entering active research laboratories that may contain chemical, biological, and radiation hazards.

Environmental Health & Safety (EHS) requires all individuals conducting work on University of Toronto premises to view the Lab Safety Orientation video: <https://ehs.utoronto.ca/lab-safety-orientation>.

External service providers should be prepared to provide proof of completion.

A link to this video can also be found on the F&S website on the design standards and project forms page: <https://www.fs.utoronto.ca/projects/design-standards-and-project-forms> If you have any questions, please contact EHS at [ehs.biosafety@utoronto.ca](mailto:ehs.biosafety@utoronto.ca).