



Date: September 17, 2024

Re: **RFP2024-12 Satellite Office Renovation**

Take notice that the City of Pickering has issued addendum number 1 for Request for Proposals # RFP2024-12 which is the first addendum issued to date.

You will be required to confirm you have downloaded and reviewed this addendum in bids&tenders™ prior to submitting your bid.

The following outlines amendments to the original documentation for the above noted Request for Proposals.

Item 1 – Questions and Answers

Question 1:

Please confirm no demolition, no roofing and no fire alarm scope required on this job.

Answer 1:

Interiors

Any minor demolition as required to suit manufacturer recommendations as it relates to the installation of blocking to suit the new window blinds.

Electrical

Electrically there should be no demolition, no roofing, and no fire alarm scope (aside from standalone devices to match current base building standards. Currently building appears to have no fire alarm system due to building type).

Mechanical

Mechanical has some minor demo scope captured on the M-5.0-M-7.0 drawings.

Question 2:

Are there any mandatory sub to be used on this job? For example, sprinklers?

Answer 2:

Mandatory Trades:

- Wall penetrations-Mirtren Construction – Suki Rehal – [416-292-9393](tel:4162929393) – email: srehal@mirtren.com (not allowed to be done unless approved by landlord)
- Roofing- T. Hamilton & Sons – Tom Hamilton – [416-755-5522](tel:4167555522) – email: thamilton@thamiltonroofing.com
- Sprinklers-Lifeline- Victoria Wensley – [416-850-9477](tel:4168509477) Ext – email: victoria.w@lifelinefireprotection.com
- Fire Alarm -Demand Electric – Jason Edwards – [416-419-7495](tel:4164197495) – email: jason@demandelectric.ca

Question 3:

Please provide specs for B-01 noted on ID71.01 and ID71.02

Answer 3:

This is a type – should say RB-01 which is the standard white resilient base throughout.

Item 2 – New Information

The following section F Evaluation Criteria chart on page 20 of 22 and section G Price Evaluation Method on page 21 of 22 has been changed as shown below.

F. Evaluation Criteria

Non-Price Rated Criteria Category	Weighting (Points)	Minimum Threshold
i. Experience and Qualifications	30	21
ii. Work Plan	20	14
iii. Key Personnel	20	14
References	Pass/Fail	Pass
Pricing (See Section G Below)		
i. Base Bid Price	25	N/A
ii. Hourly Rates	5	N/A
Total Points	100	N/A

G. Price Evaluation Method

Pricing is worth **30 points** of the total score. Base price shall be worth **25 points**, and an average of hourly rates will be worth **5 points**.

Base Price will be scored based on a relative pricing formula using the rates set out in the pricing form. Each proponent will receive a percentage of the total possible points allocated to price, which will be calculated in accordance with the following formula:

lowest base price ÷ proponent' s base price × weighting=proponent' s pricing points

For evaluation purposes, hourly rates will be based on a total of 100 hours allocated by the City, as follows, then divided by 100 to obtain an average rate:

- President (10 hours)
- Senior staff (Project Manager) (20 hours)
- Intermediate staff (Site Supervisor, Foreperson) (20 hours)
- Junior staff (Labour) (40 hours)
- Admin / Clerical staff (10 hours)

The hours allocated will be multiplied by the hourly rates submitted, added together to give us a total, then the total will be divided by 100 to obtain an average rate. Each proponent will receive a percentage of the total possible points allocated to average of hourly rates, which will be calculated in accordance with the following formula:

lowest average of hourly rate ÷ proponent' s average of hourly rate × weighting =
proponent' s average of hourly rate points

Item 3 – Revised Information

- The CCDC2-2020 – Supplementary Conditions has been revised as per Addendum 1 - CCDC2-2020 - Supplementary Conditions - Attachment 1.
- As per site walkthrough – Elevator will be boarded up and will not be used during construction.
- A cash allowance has been added to the Pricing Table.
 - Cash Allowance for Fibre Internet construction & connection to be by City of Pickering Vendor. GC/electrical contractor will be responsible for providing the conduit for the fibre as per electrical drawings.

End of Addendum #1

Addendum 1 - CCDC2-2020 - Supplementary Conditions - Attachment 1