

# P-1260-24 - ROTARY GARDENS POWER AND HVAC UPGRADES

Opening Date: November 7, 2024 10:00 AM

Closing Date: December 5, 2024 2:00 PM

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**Schedule of Prices**

The prices that vendors use to complete the Schedule of Prices shall be **exclusive** of any taxes, existing or announced (i.e. HST), unless otherwise indicated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Region.

Do not enter more than two decimal places in each line item.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

FOB Destination

**P-1260-24 - Cost Proposal (Schedule of Prices): DIVISIONAL PRICING**

Prices shall be in Canadian Dollars.

Prices are to remain firm for the duration of the Agreement.

The Proponent shall provide the schedule of prices for the following items, which shall include the Proponent's overhead and profit in connection with such items. The total amount for such divisional requirements, shall be included in the Total Bid Price (exclusive of any Value Added Taxes, existing or announced (i.e. HST)).

Item #	Description	Quantity	Unit of Measure	Pricing Unit of Measure	Unit Price Per LOT (excluding HST) *	Extended Total (excluding HST)
1	Provide all labour, materials and equipment necessary to complete the scope of work of RFP P-1260-24	1	LOT	Lump Sum		
Subtotal:						

**P-1260-24 - Cost Proposal: CASH ALLOWANCES**

The Proponent shall provide cash allowances for the following items and the total amount for such cash allowances shall be included in the Total Bid Price (exclusive of any value added taxes, existing or announced (i.e. HST)). The quantities indicated in the schedule of cash allowances are estimated; actual quantities of work to be performed in respect of such cash allowances may vary and shall be authorized in accordance with the Contract between the Owner and the successful Proponent. The Total Bid Price and **not the cash allowances** shall include the Proponent's overhead and profit in connection with such cash allowances unless otherwise stated in the Contract between the Owner and the successful Proponent. The amount of any unexpended cash allowances will be deducted from the Contract Price for the Work in accordance with the Contract between the Owner and the successful Proponent.

Item #	Description	Quantity	Unit of Measure	Amount (excluding HST)	Total (excluding HST)
1	Cash Allowance for Inspection Testing	1	Lump Sum	\$15,000.0000	\$ 15,000.00
Subtotal:					\$ 15,000.00

**P-1260-24 - Cost Proposal: CONTINGENCY ALLOWANCE**

The Total Bid Price shall include the following contingency allowance (exclusive of any value added taxes, existing or announced (i.e. HST)), which includes the Proponent's overhead and profit in connection with such contingency allowance. All expenditures under the contingency allowance shall be authorized and valued in accordance with the Contract between the Owner and the successful Proponent and any unused amount of the contingency allowance will be deducted from the Contract Price for the Work in accordance with the Contract between the Owner and the successful Proponent.

Description	Quantity	Unit of Measure	Amount (excluding HST)	Total (excluding HST)
Contingency Allowance	1	Lump Sum	\$100,000.0000	\$ 100,000.00
Subtotal:				\$ 100,000.00

**P-1260-24 - Supplementary Information**

For information purposes, provide the Hourly Billing Rates by Job Classification.

Job Classification *	Hourly Rate *

**Summary Table**

Bid Form	Amount
P-1260-24 - Cost Proposal (Schedule of Prices): DIVISIONAL PRICING	
P-1260-24 - Cost Proposal: CASH ALLOWANCES	\$ 15,000.00
P-1260-24 - Cost Proposal: CONTINGENCY ALLOWANCE	\$ 100,000.00
Total Bid Price (excluding HST):	

**Bid Questions**

Provide your HST Registration Number

Provide your WSIB Account Number

Provide the Contact Name for this RFP Submission

Contact Name's Title

Contact Name's Telephone Number

Contact Name's E-mail Address

Has the Vendor Code of Conduct Acknowledgement form (page 20 of the Halton Region Vendor Code of Conduct) been completed, signed and uploaded?  
NOTE: This is a mandatory submission requirement.  
Yes or No

Do you offer prompt payment terms? If yes, please state; if no, state "N/A".

Have all Mandatory Submission Requirements (as per RFP Section 3.7.1.4) been uploaded?

Has the Technical Proposal (that addresses all requirements outlined in RFP Sections 3.7.2.5.1 - 3.7.2.5.4) been uploaded?

**Documents**

It is your responsibility to make sure the uploaded file(s) is/are not defective or corrupted and are able to be opened and viewed by the Owner. If the attached file(s) cannot be opened or viewed, your Bid Call Document may be rejected.

The following documents are required to be submitted as an upload file:

- **One PDF** document of the **Vendor Code of Conduct Acknowledgement Form** (page 20 of the Vendor Code of Conduct).
- **One PDF** document containing **all** of the **Mandatory Submission Requirements** (pass/fail) outlined in RFP Section 3.7.1.4.
- **One PDF** document of the **Technical Proposal**, that addresses all of the requirements outlined in RFP Sections 3.7.2.5.1 - 3.7.2.5.4

The Cost Proposal is to be submitted using the Schedule of Prices in the Bidding System.

- Vendor Code of Conduct Acknowledgement Form \* (mandatory)
- Mandatory Submission Requirements (Refer to RFP Section 3.7.1.4) \* (mandatory)
- Technical Proposal Submission (Refer to RFP Sections 3.7.2.5.1 - 3.7.2.5.4) \* (mandatory)

#### **DIGITAL BONDING UPLOAD SECTION**

##### **BID SECURITY (Reference RFP Sections 1.29 and 1.30.1 - 1.30.2)**

###### **Digital Bid Bond:**

Upload a **digital bid bond** in the amount of **no less than 5 (five) percent of the Total Bid Price plus HST** in an electronically verifiable and enforceable (e-Bond) format, in the form CCDC 220 – 2002 naming "**Halton Community Housing Corporation**" as obligee and issued by a surety licensed to conduct surety and insurance business in Canada or in Ontario. **A scanned PDF copy of bonds is not acceptable.**

###### **Digital Agreement to Bond:**

Upload a **Digital Agreement to Bond in the format of "Attachment B" to the RFP** which includes:

a) **Performance Bond** in the Form 32 Performance Bond under section 85.1 of the Act, **in the amount of fifty percent (50%) of the Total Bid Price (including HST)**, in an electronically verifiable and enforceable (e-Bond) format issued by a surety licensed to conduct surety and insurance business in Canada or in Ontario. **A scanned PDF copy of bonds is not acceptable.**

b) **Labour & Material Payment Bond** in the Form 31 Labour and Material Payment Bond under section 85.1 of the Act, **in the amount of fifty percent (50%) of the Total Bid Price (including HST)**, in an electronically verifiable and enforceable (e-Bond) format issued by a surety licensed to conduct surety and insurance business in Canada or in Ontario. **A scanned PDF copy of bonds is not acceptable.**

Proponents shall upload the digital Agreement to Bond (collectively the "**Digital Agreement to Bond Performance Security and Labour & Material Security**") to the Bidding System, labelled as "**Digital Agreement to Bond**". All instructions and details for assessing authentication shall be included with the digital agreement to bond uploaded in the Bidding System.

###### **Note:**

**Proponents are to upload two documents.**

- Digital Bid Bond \* (mandatory)
- Digital Agreement to Bond \* (mandatory)

**Addenda, Terms and Conditions**

I/we declare the following:

- I/We agree that we have reviewed and understand the Request for Proposal document, including any addenda issued, and I/We are capable and willing to perform the contractual requirements.
- I/We acknowledge and agree that our Proposal is irrevocable and open for acceptance by the Region for the Irrevocability Period indicated in Section 1: Submission Instructions.
- All prices provided are in Canadian funds and include all charges of every kind attributable to the work. Harmonized Sales Tax (HST) will be extra and not shown, unless specified otherwise.
- Our Proposal is made without any connection, comparison of figures, or arrangements with, or knowledge of, any other corporation, firm or persons submitting a Proposal to the Region's Request for Proposals and is in all respects without collusion or fraud.
- Award of this Proposal shall be indicated by the Region by the issuance of a purchase order or Agreement (if applicable), and the Proponent acknowledges that upon such issuance they shall be contractually bound by the terms and the conditions set out herein.
- I/We understand that by clicking this box, we are legally binding the Proponent and I/we acknowledge that I/We are legally authorized to submit this Proposal and contractually bind the Proponent via electronic means.

I/WE agree to be bound by the terms and conditions and have authority to bind the Corporation and submit this Bid on behalf of the Bidder.

The bidder shall declare any potential conflict of interest that could arise from bidding on this bid. Do you have a potential conflict of interest?  Yes  No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document

Please check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
There have not been any addenda issued for this bid.		