submission form B – EXPERIENCE AND REFERENCE FORM

1. **EXPERIENCE AND MINIMUM TECHNICAL REQUIREMENTS**

Only those Proponents who respond affirmatively to all the questions below and meet the minimum technical requirements will be considered as a “pass.” Proponents who do not pass Stage I will not proceed to Stage II of the evaluation process. Not responding to any question below will be interpreted as non-compliant. Proponents must select YES or NO in the Response column for all minimum technical requirements below.

|  |  |
| --- | --- |
| **Criteria** | **Please select YES or NO** |
| Can you confirm your company has not had any documented issues (I.e., performance-related, delayed payment to sub-contractors breaching a non-disclosure agreement, failure to complete work at the agreed time etc.) with prior work at GBC? *If necessary, attach an explanation if you answered No* | YES [ ]  NO [ ]  |
| Can you confirm that your company is a General Contractor? | YES [ ]  NO [ ]  |
| Does your roofing subcontractor have at least 5 years experience working with specified roof systems (light-weight insulating concrete, modified bitumen membranes)? | YES [ ]  NO [ ]  |
| Do you have experience completing roofing projects in an occupied building (i.e., a building that is open and operational while undergoing construction actitives)? | YES [ ]  NO [ ]  |
| Does your company have a Contractor’s Construction Safety Manual? | YES [ ]  NO [ ]  |
| Can your company provide the names of trained Site Safety Personnel and Proof of Training? | YES [ ]  NO [ ]  |

1. **REFERENCES**

Proponents shall provide the information required using the form below as part of their RFP submission.

**Three (3) similar projects within the last seven (7) years must be provided in this form. At least one (1) of the projects must be from an educational institution. Projects must not include work done for George Brown College.**

Proponents’ submissions will be evaluated on the relevant project **(project values over $500,000 in 2024 Canadian Dollars)** experience relative to the scope of work outlined in the RFP. The projects will be evaluated on a **pass/fail basis**. Projects should demonstrate the team’s ability to lead, schedule, coordinate and deliver high-quality work. Projects should also demonstrate a thorough knowledge of and attention to proper means and methods.

George Brown College reserves the right to contact companies listed by the Proponent to verify the information provided. If information is substantially different than the submission indicates, the Proponent will fail Stage I.

George Brown College will only make **two (2) attempts** to contact the listed individual(s) (by e-mail or phone); it is the Proponent’s responsibility to ensure the availability of the listed individual(s) and their willingness to confirm the information provided.

**Reference 1**

|  |  |
| --- | --- |
| Project Name: |   |
| Reference Name: |   |
| Organization: |   |
| Telephone: |   |
| E-mail: |   |
|  |  |
| Project Location: |   |
| Project Start Date: |   |
| Project Completion Date: |   |
| Brief Description of the Project and Scope of Services: |   |
| Project Value at Award $: |   | Project Value at Completion $: |   |

**Reference 2**

|  |  |
| --- | --- |
| Project Name: |   |
| Reference Name: |   |
| Organization: |   |
| Telephone: |   |
| E-mail: |   |
|  |  |
| Project Location: |   |
| Project Start Date: |   |
| Project Completion Date: |   |
| Brief Description of the Project and Scope of Services: |   |
| Project Value at Award $: |   | Project Value at Completion $: |   |

**Reference 3**

|  |  |
| --- | --- |
| Project Name: |   |
| Reference Name: |   |
| Organization: |   |
| Telephone: |   |
| E-mail: |   |
|  |  |
| Project Location: |   |
| Project Start Date: |   |
| Project Completion Date: |   |
| Brief Description of the Project and Scope of Services: |   |
| Project Value at Award $: |   | Project Value at Completion $: |   |

**[END OF SUBMISSION FORM B]**