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## 1. INTRODUCTION

The Corporation of the City of Vaughan is soliciting bids from 'qualified' proponents under RFPQ22-416 for the removal and disposal of existing full size kitchen base and upper cabinets and children's low base cabinets in the Pre-School and supply and install new per Tender Drawings at Father Ermanno Bulfon Community Centre located at 8141 Martin Grove Rd. Woodbridge, L4L 3W9.

## 2. SUPPLEMENTAL CONDITIONS

DELETE from DOCUMENT 2 CITY GENERAL PROVISIONS

43.4 Contractors Equipment Insurance

43.5 Property Insurance

43.6 Pollution Liability Insurance

## 3. SCOPE OF WORK

- Upon receiving purchase order, the Successful General Contractor is to provide shop drawings and samples for the plumbing fixtures, toilet partitions, counter top and undermount sinks, faucets and wall ceramic tiles as specified on tender drawings, etc. The General Contractor after approval of shop drawings can order materials. Delivery dates to be supplied to the project manager and if date is approved, General Contractor can commence demolition work.
- General Contractor to schedule a weekly progress meetings/inspection with the City project manager.
- General Contractor to supply a full-time supervisor on this site until completion of the work. If no full-time supervisor is provided, the City will provide and the cost will be charged back to the General Contractor.
- Disposal box to be stored on the exterior south-east side of the community centre. Demolition materials to be thrown out must be brought to the disposal box after 10:00 p.m. To 6:00 a.m. Distance of the disposal box to the work area is around 300 feet.
- During the demolition removals the general contractor is to make sure the entrances to the preschool are sealed, no dust must enter the hallways. The hallway is to be kept clean & safe.
- The General Contractor is to cover all heat and smoke detectors in the work areas during working hours and must make sure to remove the covers after work hours.
- General Contractor responsible to repair all damages at his cost that are caused by General Contractor.
- Remove and dispose of all existing ceramic wall tiles in the existing kitchen/kitchenet area. Grind off all existing adhesive and mortar left behind on the walls after removal of ceramic floor tiles on the walls. Successful general contractor to repair damages to walls where needed.
- All new ceramic wall tiles to be install level and with straight grout lines.

## 4. DRAWINGS

Refer to Drawings A0.1, A2.1, 1D5.0, 1D6.1 1D9.0, 1D9.1, 1D9.2 1D9.3 (Drawings contain additional scope of work, specified materials and additional work. See all drawings.)

## 5. COMPLETION DATE

- i. General Contractor to supply shop drawings and material samples upon receipt of purchase order.
- ii. Work described in the tender drawings and specifications to be completed 5 working days upon receipt of new kitchen cabinets.

**6. WORKING HOURS/SCHEDULE**

- i. Schedule to be coordinated with City staff.
- ii. All demolition/regular work has to be done after 10:00 p.m.
- iii. All demolition and regular work to be completed when community centre is closed to the public. (after 10:00 p.m. To 5:00 a.m.) Since there are other pre-school sessions in progress, meeting rooms in use, fitness and pool are ongoing from the morning until 10:00 p.m. Different types of classes are also ongoing during the day.
- iv. There will be no work allowed on Monday to Friday during the day until after 10:00P.M. To 5:00A.M.

**7. PRICING**

- i. Prices submitted shall include all costs that will be incurred by the Contractor to execute the work as described throughout this bid document; this includes but is not limited to labour, materials, equipment, administration, loading/unloading, transportation/shipping expenses, and all other associated costs to complete the work.
- ii. All work will be inspected and will only be authorized for payment upon satisfactory completion.
- iii. No alterations, additions or deletions from the accepted quotation price will be permitted without the prior written approval of the City Staff.

**8. CODES AND STANDARDS**

All work shall conform to the following Codes and Standards, as applicable:

1. Canadian Electric Code (CEC) and applicable local Electric Code.
2. Underwriters Laboratories (ULC) listing and labels.
3. American National Standards Institute (ANSI).
4. Occupational Safety and Health Administration (OSHA).
5. American Society for Testing and Materials (ASTM).
6. Ontario Building Code (O.B.C) Latest Edition
7. Ontario Fire Code
8. Ontario Gas Code
9. ESA and TSSA regulations

In the case of conflicts or discrepancies, the more stringent regulation shall apply.

All work shall meet the approval of the authorities having jurisdiction at the projectsite.

**9. WORKMANSHIP**

The Contractor shall provide all services in a professional manner that meets or exceeds the higher of code compliance or industry standards as applicable. The Services shall enable the equipment/products to perform in all material respects in accordance with the manufacturer's documentation and specifications and shall correct any defects in performance or materials within the time provided in this Contract.

Any goods, materials or parts which are supplied under the Contract and those which are not specifically designated or are found to be necessary for the fulfilment of the Contract, shall be of high commercial quality and produced in accordance with in good standards of manufacturing practices.

Where a proprietary product or system has been specified, the Contractor shall use the material specified unless approval in writing has been obtained from the Owner to use

another material.

#### **10. CONTRACTOR PERSONNEL**

- i. Only Contractor Personnel are allowed on the job premises.
- ii. Contractor Personnel may be subject to security screening by the City as the City may determine in its sole discretion. No persons will be allowed to perform any Services on behalf of the Contractor at the City premises if the City, in its sole discretion, deems such persons not to have passed such security screening.
- iii. The Contractor shall ensure that all Contractor Personnel are dressed in an appropriate and presentable manner on or around City premises and have a badge or logo that clearly identifies the company and the person.
- iv. Upon the City's request, the Contractor shall provide the City with an up-to-date register of all its Contractor Personnel. The register shall contain the names, phone numbers, and addresses of all Contracted personnel, along with the trade certifications of each Contractor Personnel.
- v. All Service shall be performed by qualified or certified licensed trades, in good standing, who are fully trained in the operation and function of equipment and the execution of the Services.

#### **11. SAFETY EQUIPMENT**

All crew members and related personnel are required to wear CSA approved safety boots, safety glasses, hard hats, full length pants and long sleeve shirts and work gloves during the performance of their duties. Sub-Contractors are required to do the same as it relates to the safety boots, safety glasses and hard hats.

#### **12. QUALITY ASSURANCE**

The Contractor and/or The Sub-Contractor Undertaking any part of the work shall be experienced in carrying out the specific type of work and the personnel performing the work shall have valid License(s) required to perform the work of the specific trade.

#### **13. CONDUCT OF OPERATIONS**

The Contractor shall conduct the operation of this contract in a cooperative manner with the City of Vaughan and shall interfere as little as possible with the normal operation and function of the facility and programs.

The area of work may be occupied at the time the work is being completed. Whether these areas are occupied or not, the work of the Contractor is to be pursued diligently to the end and each area is to be finished at the earliest possible moment after starting. Work shall be done in areas as directed by the City of Vaughan so that inconvenience to the staff and patrons of the building will be kept to a minimum.

**END OF APPENDIX A**