

The following information changes the RFT documents issued on Friday, February 7, 2025.

GENERAL INFORMATION

Item 1: See attached Construction School Specific Information Sheet Sample

Item 2: See attached Addendum #1, AMRA J Architects Inc., February 19, 2025, (4 Pages).

QUESTIONS AND RESPONSES

Q1 Are there any specific vendors for Asbestos and lead abatements?

R1 Refer to RFT Document 2.2 Prequalification sub-item .2.

Q2 What are the requirements for a fire alarm bypass if needed?

R2 See General Information Item 1. Construction School Specific Information Sheet Sample. This contains Protocol for Work Impacting Fire Alarm System or Devices.

Q3 Please provide approx. commencement and completion dates for the project

R3 Listed in Front end.

Q4 Can you please provide total square footage of asbestos containing VCT since its not shown in DSS report and only mentioned area where is it located which is not clear where these boundaries are, or at least allow us to assume there are 30% of total VCT or 50% of total VCT. Please advise.

R4 Asbestos-containing vinyl floor tiles are present throughout all Existing Corridors, while floor tiles within the Existing Vestibules are non-asbestos. The extent of the asbestos floor tiles is shown on the Figure provided as Appendix C of MTE's DSS Report. Refer to the Architectural Drawings for corridor dimensions.

Addendum 1

Issued on February 19, 2025

- Q5 Can you confirm whether we can use our in-house abatement team for this project since we are a prequalified general contractor?
- R5 **Only those listed on HWDSB prequalified Abatement Subcontractors. Refer to RFT Document 2.2 Pre-qualifications.**
- Q6 Please provide approx. Commencement and completion dates for the project
- R6 **Refer to RFT Document 1.5 Project Schedule.**
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End of Addendum 1

Appendix A – Construction School Specific Information Sheet Sample

In addition to the terms and conditions of the Contract Documents, the Contractor shall follow the protocols of the Construction Site Specific Information Sheet, sample provided below.

A completed version of this document, with site specific content, will be provided to the Contractor at the pre-construction meeting.

HWDSB

Construction School Specific Information Sheet

1. School Information:

School Name: Insert School Name

Bell Times

Morning (School Entry): 0:00 AM

Afternoon (School Dismissal): 0:00 PM

Aftercare Program Dismissal: 6:00 PM

Caretaking Phone Number: 000-000-0000

***After-Hours Emergency Number:** 905-667-3079

****Caretaking Hours**

September to June 6:00 AM – 10:00 PM

December Holiday Break 6:00 AM – 2:00 PM

March Break 6:00 AM – 2:00 PM

July to August 6:00 AM – 2:00 PM

Saturday / Sunday CLOSED

Account Code: HP0000

Security Panel Code: 0000

*Please call the After-Hours Emergency Number noted above if issues arise outside of Caretaking Hours. These would include unanticipated interruption of services, issues with building or room access, fire alarm or security concerns, etc.

**Caretaker hours are not guaranteed. Please confirm with the HWDSB project supervisor prior to any work taking place, and then on a weekly basis throughout the duration of the project.

2. School Entry for afterhours, school holidays or closures:

Please follow these steps upon entry to the building outside of caretaker hours and on school holidays or closures:

1. Call API Alarm Inc. at 1-877-787-5237 and notify them in advance of the day(s) and time(s) that access to the building will be required. They will require the HP code noted above.
2. Disarm the security panel when arriving.
3. Arm the security panel when leaving.
4. Call API to verify that the building is armed and secure.

BE YOU. BE EXCELLENT.

Construction School Specific Information Sheet

Failure to follow this procedure outside of caretaker hours and on school holidays or closures will result in an automatic dispatch of a security guard to the building to verify who has entered/exited the building. Security costs associated with the dispatch of a security guard for failing to follow the procedure will be expensed to the contractor responsible for the incident.

3. Protocol for Work Impacting Fire Alarm System or Devices

The contractor is to follow this procedure when the fire alarm system is impacted.

A. References and Definitions:

Fire Alarm Control and Testing Service Provider: Hamilton Fire Control

Fire Alarm and Security System Monitoring Service Provider: API Alarm Inc.

Fire Watch: An hourly patrol of areas that are not protected/monitored by the fire alarm system. These include but are not limited to, a disconnected device, a covered device, a bypassed device, or device in trouble. The general contractor is responsible for fire watch in all construction areas. Caretaking staff are responsible for fire watch in all other areas of the school. Fire watch is to be recorded in a Fire Watch Log.

Fire Watch Log: The general contractor is to document and maintain a written log confirming fire watch has been conducted hourly. This log is to remain on site for the duration of the project. This written log is maintained separate from the caretaking fire watch log. The caretaking log is digitally recorded within the Boards asset management system (eBase).

B. Mandatory Pre-Construction Site Meeting with Hamilton Fire Control

1. Contractor to request a meeting prior to mobilization with Michael Fleet from Hamilton Fire Control (HFC), the project supervisor from HWDSB, the facility operation supervisor from HWDSB and the head caretaker to review any work that will affect the fire alarm system. This can be coordinated by the project supervisor upon request.

Contact: Michael Fleet - Hamilton Fire Control

Phone: (905) 527-7042

Email: michael@hamiltonfirecontrol.ca

2. Contractor to minute the meeting and submit to the project supervisor and Michael Fleet from HFC for review within 48 hours of the site-walk-through.

C. Mandatory Construction Protocol if the Fire Alarm System is Impacted

Construction School Specific Information Sheet

1. Contractor to follow procedures discussed and documented from the pre-construction site meeting with Hamilton Fire Control.
2. If devices are impacted during occupied hours:
 - Per the Fire Safety Plan, contractor to notify API that they'll be on Fire Watch (in the area of the impacted devices only). API will not take any action; the notification is for information purposes only.
 - Contractor to either take the device offline or protect/cover it. Fire watch (in the area of the impacted device only) is required in either of these scenarios. If the alarm goes off during work, all occupants, including contractors, are to evacuate the building and the fire department will be dispatched.

If hot work is taking place, prior to the above-noted steps:

- Contractors are required to advise HWDSB at least 24 hours before any hot work is scheduled to take place.
 - The contractor is required to provide a hot work permit to HWDSB at the same time.
3. If devices are impacted outside of occupied hours, and the contractor is the only party in the building:
 - The same protocol above is to be followed.
 4. If the system or specific devices will not be operational while the school is completely vacant (i.e. overnight or on a weekend when no Work is taking place):
 - No action required.

The system is to be bypassed (device(s) or full system). The system is NOT to be put on test. The only time the system will be put on test and the school will be on Fire Watch is if the system is being tested.

In the event a fire alarm device is activated, all occupants of the school, including contractors, must evacuate the school. The fire department will be dispatched. The contractor will be responsible for all fire department costs resulting from construction.

4. Please follow these steps for planning any service (electrical, gas, water) shutdowns:

A. Internal Localized System/Service Shutdowns:

1. Localized shutdowns **require minimum 3 days' notice** to HWDSB project supervisor for coordination with the school facility and staff.

Construction School Specific Information Sheet

2. Shutdowns must be completed outside of school bell times/operational hours which vary by facility and must be scheduled for evenings after 6:00 PM, weekends or board holidays.
3. If a shutdown will impact the security system, the contractor shall contact API Alarm Inc. at 1-877-787-5237 and notify them in advance of the day(s) and time(s) of the shutdown.
4. If a shutdown impacts the fire alarm system, the contractor shall follow the Fire Alarm Bypass Protocol, section 4 above.
5. If required, the contractor is to coordinate with Board vendor/s to be on site to ensure boilers, roof top units, heat pumps, etc. are functioning properly after service disruption has concluded.

- Chamberlain Building Services Inc - info@chbs.ca, 905-664-1914 or
- Union Boiler Company Limited - info@unionboiler.com, 905-528-7977

6. Process will vary based on services shutdown and ability to localize shutdown.

B. Complete School System/Service Shutdowns:

1. Complete building shutdowns **require minimum 5 days' notice** to HWDSB project supervisor.
2. Shutdowns must be completed outside of school bell times/operational hours which vary by facility and must be scheduled for evenings after 6:00 PM, weekends or board holidays.
3. Contractor to contact API Alarm Inc. at 1-877-787-5237 and notify them in advance of the day(s) and time(s) of shutdown.
4. During the shutdown, the contractor is responsible for following Fire Alarm Bypass Protocol, section 4 above.
5. The contractor is to coordinate with Board vendor/s to be on site to ensure boilers, roof top units, heat pumps, etc. are functioning properly after service disruption has concluded.

- Chamberlain Building Services Inc - info@chbs.ca, 905-664-1914 or
- Union Boiler Company Limited - info@unionboiler.com, 905-528-7977

6. HWDSB project supervisor will coordinate with other HWDSB departments to ensure all systems (IIT, security, communications) are up and running after service disruption has concluded.
7. If required, HWDSB project supervisor will coordinate with City of Hamilton staff if site has shared facilities such as recreation centre, community centre, pool or library, etc.
8. Process will vary based on service shutdown.

C. Heating and Cooling System Shutdowns:

1. Heating and cooling system shutdowns **require minimum 5 days' notice** to HWDSB project supervisor

Construction School Specific Information Sheet

2. Shutdowns must be completed outside of school bell times/operational hours which vary by facility and must be scheduled for evenings after 6:00 PM, weekends or board holidays.
3. The contractor is to coordinate with Board vendor/s to be on site to ensure boilers, roof top units, heat pumps, etc. are functioning properly after service disruption has concluded.
 - Chamberlain Building Services Inc - info@chbs.ca, 905-664-1914 or
 - Union Boiler Company Limited - info@unionboiler.com, 905-528-7977
4. If the boiler system is drained, the contractor upon refilling the system, is responsible for coordinating Board approved chemical treatment vendor to treat water.
 - Aquarian Chemicals Inc - info@aquarianchemicals.com, 905-825-3711
5. Process will vary based on services shutdown and ability to localize shutdown.

D. Asbestos Abatement and Designated Substance Related Work:

1. Designated substance related work **requires minimum 5 days' notice** to HWDSB project supervisor.
2. Designated substance related work in occupied areas must be completed outside of school bell times/operational hours which vary by facility and must be scheduled for evenings after 6:00 PM, weekends or board holidays.

Project No.: 24-26

Date: February 19, 2025

Project: Hamilton-Wentworth District School Board
REFERENCE NO. 2025-113-P02100
Kanetskare Elementary School Corridor Floor Replacement Project

The following information supplements and/or supersedes the bid documents issued on February 7, 2025.

This Addendum forms part of the contract documents and is to be read, interpreted, and coordinated with all other parts. The cost of all contained herein is to be included in the contract sum. The following revisions supersede the information contained in the original drawings and specifications issued for the above-named project to the extent referenced and shall become part thereof. Acknowledge receipt of this Addendum by inserting its number and date on the Tender Form. Failure to do so may subject the bidder to disqualification.

1. INTENT

1.1. This Addendum is issued prior to receipt of Bid to provide clarifications and revisions to the Drawings and Specifications. The following additional instructions shall apply to and govern the Bid Documents.

2. ARCHITECTURAL DRAWINGS

2.1. DRAWING A0.01 – NOTES, LEGENDS, DEMOLITION PLAN, SITE LOCATION, DRAWING REFERENCES

a. GENERAL NOTES: **ADD**

“ALL EXISTING HOLLOW METAL AND WOOD DOORS IN CORRIDOR AND DOORS SWINGING INTO CORRIDOR TO BE MODIFIED AND SHORTENED AS REQUIRED TO ACCOMMODATE NEW FLOOR HEIGHT (TOTAL OF 24 DOORS) TOUCH UP PAINT AND MAKE GOOD MODIFIED DOORS”

b. DEMOLITION NOTES: **ADD**

“REMOVE EXISTING TIME CAPSULE COLUMN AND FLOWER BOX IN EXISTING LOBBY 101. RETURN TIME CAPSULE TO THE SCHOOL BOARD”



2.2. DRAWING A1.01 – PROPOSED CORRIDOR FLOOR PATTERN PLANS
- WEST FLOORING SPECIFICATIONS: **REPLACE** SPECIFIED
SCHLUTER TRANSITION WIDTH WITH “*SIZE TO MATCH
APPLICATION*”

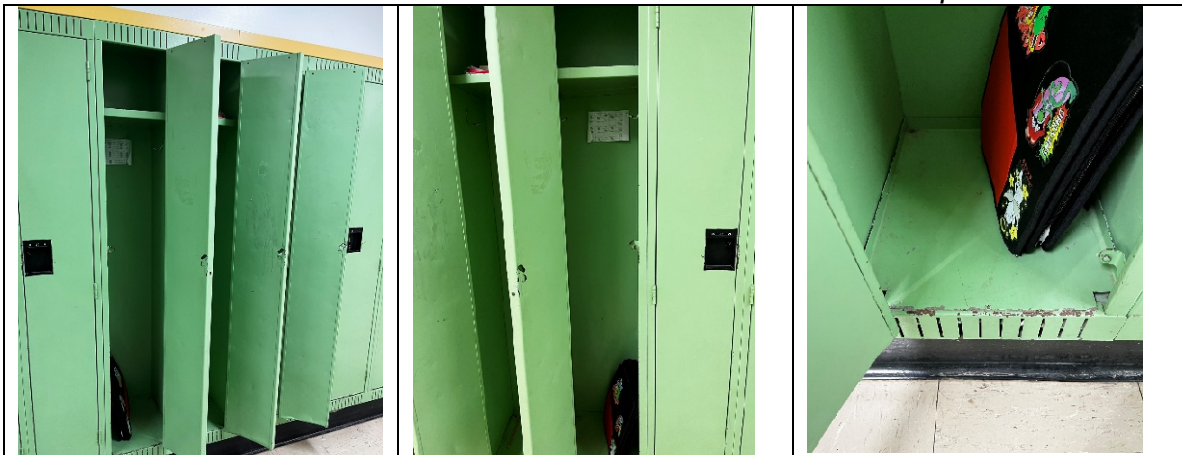
3. QUESTIONS AND ANSWERS

Q1. Could you please confirm the number of green lockers? Documents state to only paint green / single lockers. However, there is no indication which are not green.

A1. *There is a total of 262 green lockers on concrete base and 32 lockers without base that need to be painted.*

Q2. Are there any specific vendors for the lockers and what are the conditions?

A2. *Existing lockers are to be repaired and painted. There are no specific vendors for that work. Condition of locker is indicated in photos below*



- Q3. Please provide size of floor cleanouts
- A3. Floor cleanouts size to be site verified, but include for 6" size in bid documents*
- Q4. Please clarify if tile wall base to be installed throughout or at lockers only.
- A4. Tile wall base is to be installed only at existing lockers' base. At floor to wall transition where there is no tiles, provide perimeter joint profile as specified.*
- Q5. Please provide quantity of lockers required to be painted.
- A5. The number of lockers to be painted is 294*
- Q6. Some interior door mullions seems to be fixed, integral to the frame system. Can the tiles be cut and installed around the mullions, instead of removing them?
- A6. Yes, tiles can be carefully cut around existing fixed mullions.*
- Q7. Can you confirm that only green single lockers are to be painted and not the grey ones. Even the grey ones beside the green which are also recessed to the wall will not receive new paint?
- A7. Correct, only green lockers are to be painted*
- Q8. Are the hollow metal frames and doors between the corridor and the rooms getting touch up paints?
- A8. Existing doors and frames are not required to be painted, other than touch-ups for doors to be modified as noted above in 3.1.*
- Q9. Could you please confirm if the wood and metal doors in the scope of work area will be cleared prior to the start of work.
- A9. General contractor to modify existing doors as required to suit new flooring as noted above in 3.1.*



Addendum No. 1

www.aja.design
info@aja.design
905-920-5121

Q10. Please indicate if the entire floor is to receive the uncoupling membrane.

A10. The uncoupling membrane is to be applied on the entire floor.

Q11. Could a provision be made for floor patch and repair as a \$/sq.ft. price as we cannot assume how much will be needed and this will effect the price significantly.

A11. Repair of entire floor to be included in the bid price.

END OF ADDENDUM NO 1