

# C2025-002 - Building Services Renovations - City Hall

Opening Date: March 6, 2025 2:30 PM

Closing Date: April 1, 2025 2:00 PM

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## Schedule of Prices

The Bidder hereby Bids and offers to enter into the Contract referred to and to supply and do all or any part of the Work which is set out or called for in this Bid, at the unit prices, and/or lump sums, hereinafter stated. H.S.T. is additional. All prices submitted must be in Canadian funds, Free on Board (F.O.B.) destination.

The Bidder, having examined the Bid Document including all information to Bidders, general terms and conditions, appendices and specifications as issued by the Corporation of the City of Oshawa and including all Addenda and having visited the Project Site, (where required) hereby offer and agree to enter into a Contract to supply the Equipment and Services required by this Bid at the costs detailed in the Schedule of Prices below.

## Price Schedule

Description	Quantity	Unit of Measure	Unit Price *	Total
Provide all labour, equipment and materials required for the office renovations to the Building Services Department at City Hall	1	Lump Sum		
Provide all labour, equipment and materials required for the Building Services Department Men's washroom renovations at City Hall	1	Lump Sum		
Subtotal:				

## Cash Allowance

Description	Quantity	Unit of Measure	Unit Price	Total
Cash Allowance - Structural Steel Inspection of Shaft Wall Slab Infill Support	1	Lump Sum	\$1,500.0000	\$ 1,500.00
Subtotal:				\$ 1,500.00

## Summary Table

Award will be based on SubTotal Contract Amount listed below.

Bid Form	Amount
Price Schedule	
Cash Allowance	\$ 1,500.00
Subtotal Contract Amount:	

## Bid Questions

Bidders are to provide a generic email address for Purchasing Services to email purchase order (example: orders@company.ca).

## Specifications

## Occupational Health & Safety

Question	Answer *
Bidder has one or more Occupational Health & Safety conviction in the previous 3 years?	<input type="radio"/> Yes <input type="radio"/> No

### References

Bidders are required to provide three (3) references that can be contacted by City staff, listing contracts similar to the project described in this Bid Document and undertaken and/or completed within the past five (5) years.

The City reserves the right to check additional references and sources to those supplied by the Bidder.

### Company Profile

Category	Description	Bidder Response *
Legal Structure	Year Company Established	
Legal Structure	Joint Venture, Corporation, Partnership, Registered, Sole Proprietor or Other	
Key Personnel	Names and Titles of Officers, Partners, Principal	
Key Personnel	Name and title of key project personnel (e.g. Project Manager, Superintendent, Foreman, etc.)	

### References

Description	Reference #1 *	Reference #2 *	Reference #3 *
Project Title			
Company Name/Project Owner			
Contract Description/Work Performed by Bidder			
Location of Work			
Date Completed and/or Number of Years Under Contract			
Value of Work or Services Completed by Bidder or Goods Sold			
Contact Person			
Contact Person Title			
Contact Person Employer			
Contact Person Phone Number			
Contact Person Email			

## Subcontractors

I/we having examined the Bid Document including all information to Bidders, general terms and conditions, supplementary terms and conditions (if applicable), terms of reference (if applicable), special provisions (if applicable) and attachments and appendices as issued by the City and including Addenda and having visited the Project Site identified in the Bid Document, hereby offer to subcontract the following companies/individuals for the Services and Equipment.

Any substitutes or changes in subcontractors must be agreed upon and authorized in writing by the City.

## Subcontractor

By clicking here I confirm that there are no Subcontractor(s) and the Bidder shall perform the project with their "own forces".

Description	Subcontractor #1 *	Subcontractor #2	Subcontractor #3	Subcontractor #4	Subcontractor #5	Subcontractor #6	Subcontractor #7
Name of Subcontractor							
Discipline							
Contact Name							
Contact Number							

## Documents

- Reference Projects \* (mandatory)

### Ensure your Bid submission document(s) conforms to the following:

1. The maximum file upload size is 512MB. To reduce the document size, Bidders should follow the instructions below on zipping their document(s).
2. Documents should be in PDF format. Documents should not be provided in any other format. In addition, do not upload video or audio files. You may state a web address link in your proposal submission or upload a document stating this web link for City staff to view and/or listen to your video and/or audio information in your bid.
3. Documents should not have a security password, as the Owner may not be able to open the file. It is the Bidder's sole responsibility to ensure that their uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by the Owner.
4. The City may reject any Bid where any document(s) cannot be opened and viewed by the City.
5. If a Bidder requires to upload more than one (1) document, the Bidder should combine the documents into one Zipped file, as per instructions stated below.

### To compress (or zip) a file or folder, follow these steps

1. Locate the file or folder that want to compress.
2. Right-click the file or folder, point to **Send to**, and then click **Compressed (zipped) folder**.

A new compressed folder is created in the same location. To rename it, right-click the folder, click **Rename**, and then type the new name.

**To upload a document follow these steps**

1. Click on the browse button to locate the file on your computer or network
2. Click the upload button
3. After the file has been successfully uploaded, a link to the document will appear on the screen, along with the time/date that it was uploaded.
4. If you need to remove the document, click the remove button next to the document name.

## Addenda, Terms and Conditions

1. The Bidder agrees to provide all Goods and Services in accordance with the City's Bid Documents, including but not limited to the; Instructions to Bidders, Standard Terms & Conditions, Specifications, Special Provisions, Drawings, Addenda (if issued by the City), etc., which are expressly acknowledged and made part of the Contract.
2. The Bidder agrees to enter into the Contract under the provisions set forth in the Bid Documents for the Bid prices submitted in the Schedule of Prices and to accept in full payment therefore the sums calculated in accordance with the actual measured quantities and unit prices submitted in the Schedule of Prices.
3. The Bidder confirms that all prices submitted are in Canadian funds and are Free on Board (F.O.B.) destination.
4. The Bidder confirms the Bid prices submitted exclude Harmonized Tax (H.S.T.), but include all other taxes and duties. The Bidder agrees that all Goods and Services supplied under the Contract will be subject to H.S.T. only.
5. The Bidder confirms that they have examined the locality and site(s), as well as the Bid Documents and is fully informed as to the nature of the Goods and Services related to the Contract performance.
6. The Bidder confirms that it has the necessary experience, skill and expertise required to fulfill the obligations, duties, liabilities and responsibilities required to perform the Contract in accordance with the Bid Documents.
7. The Bidder agrees the awarding of the Contract based on this Bid shall constitute an acceptance of this Bid and shall represent the agreement between the City and the Bidder.
8. The Bidder understands this Bid is irrevocable and is to continue to be open to acceptance by the City for the irrevocability period specified in the Bid Documents and the City may at any time within this period, accept this Bid, regardless of whether any other Bid has been previously accepted or not.
9. The Bidder understands, should the Bidder, for any reason, default or fail in the execution of the Contract, the City shall be at liberty to accept any other Bid or to advertise for new Bids or carry out any of the works defined in the Bid Documents in any way the City may in its' sole discretion deem best.
10. The Bidder declares that no person, firm or corporation, other than the Bidder, has any interest in this Bid or in the proposed Contract for which this Bid is submitted.
11. The Bidder declares that this Bid is made independently and without any connection, knowledge, comparison of figures or arrangement with any other company, firm or person making a similar Bid and is in all respects fair and without collusion or fraud.
12. The Bidder declares that no City employee or member of Council (or their families) is, or will become, interested directly or indirectly as a contracting party or otherwise in or in the performance of the Contract or in the supplies, work or business to which it relates or in any portion of the profits of it, or of any such supplies to be used therein or any of the monies to be derived from it.
13. The Bidder declares and confirms that it is not engaged in any unresolved litigation with the City as of the date of submission of this Bid.
14. The Bidder acknowledges this Bid is accompanied by a Bid Bond and/or an Agreement to Bond if required in the Bid Document. Where the Bidder has attached the required Bid Bond, the Bidder acknowledges this Bid is to be accompanied by a Bid Bond in the form and amount required with a Guarantee Surety Company, authorized by law to carry out business in the Province of Ontario, to secure the execution of the formal Contract. The Bidder further acknowledges if this Bid is accepted by the City and the Bidder fails to execute the Contract or withdraws the Bid, the amount of the Bid Bond accompanying this Bid shall be forfeited to the City. Where the Bidder has attached the required Agreement to Bond, the Bidder acknowledges this Bid is accompanied by an Agreement to Bond in the form and amount required, with a Guarantee Surety Company authorized by law to carry out business in the Province of Ontario, to secure the due performance and fulfillment of the Contract and to secure the payment for certain labour and material.
15. The Bidder confirms, Liability Insurance Certificates can be provided in the amounts of, or in excess of those amounts specified in the Bid Document.
16. The Bidder confirms all of the Bidder's employees are covered by the insurance plan under the Workplace Safety and Insurance Act, 1997, as amended.
17. The Bidder confirms it has a Health & Safety Policy and Program to implement such policy, as required by the Occupational Health and Safety Act, R.s.o., 1990, as amended.
18. The Bidder declares with respect to the Goods and Services defined in the Bid Documents, the Bidder and the proposed sub-contractors have conducted training for all personnel to be involved in providing such Goods and Services, as required by the Occupational Health and Safety Act and All Regulations thereunder, including those with respect to the Workplace Hazardous Materials Information System, Industrial Establishments, Construction Projects and Designated Substances.
19. The Bidder agrees if this Bid is accepted by the City, to provide all required documentation, certificates, etc., as required in the Bid Documents, within ten calendar days of receiving Award notification from the City.
20. The Bidder declares that the statements contained in the Bid are in all respects true.

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- The Bidder agrees to be bound by all terms, conditions and declarations above and contained in the Bid Documents. Submitting this Bid binds this Bidder to all terms, conditions (including Schedule of Prices) found within this Bid Document.
- The Bidder certifies the person submitting this Bid has the authority to submit this Bid on behalf of the Bidder and has the authority to bind the Bidder.

The bidder shall declare any potential conflict of interest that could arise from bidding on this bid.  **Yes**  **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Please check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
There have not been any addenda issued for this bid.		