

# **Q-907-25 - Halton Waste Management Site (5400 Regional Road 25) Admin Building Air Handler & Return and Maintenance Building Hot Water Tank Replacement**

Opening Date: April 2, 2025 11:00 AM

Closing Date: April 24, 2025 2:00 PM

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## Schedule of Prices

The prices that vendors use to complete the Schedule of Prices shall be **exclusive** of any taxes, existing or announced (i.e. HST), unless otherwise indicated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Region.

Do not enter more than two decimal places in each line item.

If the line item and/or table is "**NON-MANDATORY**" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

FOB Destination

## Q-907-25 Schedule of Prices (Divisional Requirements)

The Bidder shall provide a schedule of prices to inform the Owner's evaluation of the Total Bid Price. Unless otherwise indicated, all prices the Bidder uses to complete the schedule of prices shall be (i) **exclusive** of any Value Added Taxes, existing or announced (i.e. HST) and (ii) **inclusive** of all profit and overhead.

### Binding Offer

By submitting this Schedule of Prices the Bidder agrees that this Schedule of Prices constitutes an offer to perform the Work (including to purchase all Products) at the listed prices which offer shall be irrevocable for the period stipulated in the Supplementary Instructions to Bidders (the "**Irrevocability Period**"). The Bidder acknowledges and agrees that all terms of this Schedule of Prices are intended to be incorporated into the Contract prior to expiration of the Irrevocability Period. The irrevocability of this offer may be extended by mutual agreement of the Owner and Bidder.

### Divisional Requirements

The Bidder shall provide a schedule of prices for the following items, which shall include the Bidder's overhead and profit in connection with such items. The total amount for such divisional requirements, shall be included in the Total Bid Price (**exclusive** of any Value Added Taxes, existing or announced (i.e. HST)).

The Region intends to make one award to the lowest compliant bidder of all items. Where a partial award is warranted for budgetary reasons, the Region intends to award to the lowest compliant bidder of all items.

Item Ref.	Description	Estimated Quantity	Unit of Measure	Unit Price (excluding HST) *	Extended Price (excluding HST)
1	All labour, materials, and equipment required to perform the entire scope of work as per the technical specifications and drawings of RFQ Q-907-25.	1	Lump Sum		
Subtotal:					

## Q-907-25 Schedule of Prices (Contingency Allowance)

### Contingency Allowance

The Total Bid Price shall include the following contingency allowance (**exclusive** of any value added taxes, existing or announced (i.e. HST)), which includes the Bidder's overhead and profit in connection with such contingency allowance. All expenditures under the contingency allowance shall be authorized and valued in accordance with the Contract between the Owner and the successful Bidder and any unused amount of the contingency allowance will be deducted from the Contract Price for the Work in accordance with the Contract between by the Owner and the successful Bidder.

Description	Quantity	Unit of Measure	Amount (excluding HST)	Total (excluding HST)
Contingency Allowance	1	Lump Sum	\$17,000.0000	\$ 17,000.00
Subtotal:				\$ 17,000.00

## Summary Table

Bid Form	Amount
Q-907-25 Schedule of Prices (Divisional Requirements)	
Q-907-25 Schedule of Prices (Contingency Allowance)	\$ 17,000.00
Total Bid Price (excluding HST):	

## Bid Questions

Provide your GST/HST Registration #	<input type="text"/>
Provide your WSIB Certificate # or WSIB Account #	<input type="text"/>
Bidder Contact Name	<input type="text"/>
Bidder Contact Title	<input type="text"/>
Bidder Contact Telephone Number	<input type="text"/>
Bidder Contact Email	<input type="text"/>
Provide your Payment Discount (if applicable)	<input type="text"/>
Are Safety Data Sheets required for the goods to be supplied under this contract (Yes or No)	<input type="text"/>
Has the Vendor Code of Conduct Acknowledgement Form (page 20 of the Halton Region Vendor Code of Conduct) been completed, signed and attached? Yes or No	<input type="text"/>

## Specifications

### Insurance Acknowledgement

Insurance	Yes/No	Comments
I have fully reviewed all insurance conditions, as described in the CCDC 2 - 2020 General Conditions of Contract and Supplementary Conditions included in RFQ Q-907-25. If awarded, I hereby confirm our organization is willing and able to fully comply with these insurance requirements. Yes or No	<input type="radio"/> Yes <input type="radio"/> No	

## Documents

It is your responsibility to make sure the uploaded file(s) is/are not defective or corrupted and are able to be opened and viewed by the Owner. If the attached file(s) cannot be opened or viewed, your Bid Call Document may be rejected.

The following document is required to be submitted as an upload file:

- A completed **Vendor Code of Conduct Acknowledgement Form** (page 20 of the Vendor Code of Conduct) in PDF format.
- Vendor Code of Conduct Acknowledgement Form \* (mandatory)

### DIGITAL BONDING UPLOAD SECTION

#### Digital Bid Bond:

- Bidders shall upload to the Bidding System the following: Bid Security in the amount of no less than **5 (five) percent of the Total Bid Price plus HST** in the following form:
  - A **digital bid bond** is an electronically verifiable and enforceable (e-Bond) format, in the form CCDC 220 – 2024 naming "The Regional Municipality of Halton" as obligee and issued by a surety licensed to conduct surety and insurance business in Canada or in Ontario, in the amount set out in Section 11.1. **The digital bid bond form is included in Appendix "A" of the Supplementary Instructions to Bidders.**
  - The version submitted by the Bidder must be verifiable by the Region with respect to the totality and wholeness of the bond form, including: the content; all digital signatures; all digital seals; with the surety, or an approved verification service provider of the surety.

#### Note:

Bidders are to upload one document.

- Bid Bond in the amount of not less than 5% + HST of the Total Bid Price \* (mandatory)

Addenda, Terms and Conditions

In submitting this Schedule of Prices, the Bidder hereby declares the following:

- The Bidder has read and fully understands the requirements of this Request for Quotation, including all Bid Documents and any addenda issued.
- The Bidder is qualified to perform the Work in accordance with the Bid Documents and the Total Bid Price covers all obligations and things necessary for the performance of the Work.
- The Bidder has uploaded the digital bid bond required by the Instructions to Bidders.
- Where required, the Bidder has uploaded the digital Agreement to Bond in the Region's form as provided in the Instructions to Bidders.
- The Bidder acknowledges and agrees that this Bid shall be irrevocable and open for acceptance by the Region for the Irrevocability Period stipulated in the Supplementary Instructions to Bidders.
- The Bidder acknowledges and agrees all prices provided in the Schedule of Prices are in Canadian funds and, unless otherwise expressly stipulated, include all charges of every kind attributable to the Work **exclusive** of any value added taxes, existing or announced (i.e. HST).
- The Bidder acknowledges and agrees that this Bid is made without any connection, comparison of figures, or arrangements with, or knowledge of, any other corporation, firm or persons making a bid for the same Work and is in all respects fair and without collusion or fraud.
- The Bidder acknowledges that award of the Work and Contract is subject to Senior Management and/or Regional Council approval, and the Bidder's fulfilment of the requirements of the Request for Quotation.
- The Bidder acknowledges that if required by the Request for Quotation, it shall carry pre-qualified sub-contractor(s).
- The Bidder agrees to be bound by the terms and conditions of the Request for Quotation.
- The Bidder represents and warrants that, if awarded a Contract as a result of this RFQ, it has the willingness and ability to meet all insurance requirements specified in the RFQ and Addenda (as applicable), and will provide the Region with a certificate of insurance (in a format acceptable to the Region) as confirmation, prior to commencement of any work.

☐ I/WE agree to be bound by the terms and conditions and have authority to bind the Corporation and submit this Bid on behalf of the Bidder. The bidder shall declare any potential conflict of interest that could arise from bidding on this bid. Do you have a potential conflict of interest? ☒ **Yes** ☐ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document

Please check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
There have not been any addenda issued for this bid.		