

## **Part 4 - Form C - Experience and Qualifications Requirements**

**RFT No. Doc5098158970, Contract No. 25-PR-037**

### **1. Experience Requirements**

**The Supplier must have the following experience in order to be considered for award of the Contract:**

- a. Must have completed three (3) new build infrastructure projects in the past twelve (12) years with a minimum value of \$600,000.00 dollars each (excluding taxes).
- b. All of the three (3) projects must have been with a government agency/municipality.
- c. Taken together, the three (3) projects must include all of the following components (but each individual project does not have to include all of the components):
  - i. Demolition
  - ii. Site grading and earthworks
  - iii. Paving (such as asphalt, concrete and unit paving)
  - iv. City Streetscape or Parks Landscaping that include features such as light poles, planters, water features (i.e. water fountains), benches or built-in seating.
  - v. Park infrastructure which must be one of the following:
    1. Washroom (80 square metres or more),
    2. picnic shelter (80 square metres or more),
    3. gazebo (80 square metres or more)
    4. other permanent structure with foundations and at least 80 square metres

### **2. Project Experience / Comparable Projects**

The Supplier must provide reference projects for the purpose of confirming the Supplier's experience and track record of success. The Supplier shall provide the requested references for clients who have obtained construction services as required in Section 1 – Experience Requirements above from the Supplier in the last eight **(8)** years. Failure to provide verifiable experience shall result in the bid being declared non-compliant.

All Projects, Owner and Consultant contact information needs to be verified in advance of submission by Supplier for accuracy and validity or possibly jeopardize the bid submission as not compliant.

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### **3. Qualification Requirements**

#### **a. Occupational Health and Safety Management System (OHSMS) certification**

Each Supplier must acquire and upload with their bid a copy of a valid Occupational Health and Safety Management System certification ("OHSMS certification"), in the legal name of the Supplier. In the case of a Joint Venture, the City requires the following to be uploaded as part of the Joint Venture's bid submission: a valid OHSMS certification in the legal name of each member of the Joint Venture, or if the Joint Venture entity is incorporated, a single valid OHSMS certification in the legal name of the incorporated joint venture entity, failing which the City may reject the bid as non-compliant.

Upon the request of the City, the Supplier must submit the OHSMS certification's most recent accompanying third-party audit report, in full, for validation purposes, at any time before contract award, within 24 hours of the City's request. Based on a review of the audit report, the Supplier's OHSMS certification may or may not be deemed acceptable, as determined at the City's sole discretion. OHSMS certifications which will be accepted by the City are restricted to one or more of the following:

- i. IHSA COR® 2020 – Infrastructure Health and Safety Association (IHSA) Certificate of Recognition (COR)® 2020
- ii. For Suppliers with a Certificate of Recognition issued in a jurisdiction other than Ontario, the Supplier must also submit a Letter of Reciprocity from the IHSA along with the COR certification
- iii. MLITSD SOSE – Ministry of Labour, Immigration, Training and Skills Development of Ontario (MLITSD) as amended Supporting Ontario Safe Employers Program (SOSE) certificate; or,
- iv. ISO 45001:2018 – International Organization for Standardization (ISO) 45001:2018 as amended certificate, issued by a certification body that is accredited by an accreditation body that is recognized by the International Accreditation Forum (IAF).

The OHSMS certificate must contain all the following information:

1. name and address of supplier matching the name and address provided in the solicitation;
2. the standard for which the certificate has been issued;
3. certificate issue date, and expiry date;
4. name, and insignia of certification body;
5. printed name, job title, and signature of a representative from the certification body; and
6. certificate number.

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Certificates for ISO 45001 must also include:

7. scope of certification matching the scope of the solicitation; and
8. the insignia of the accreditation body and the insignia of the International Accreditation Forum Multilateral Recognition Arrangement (IAF MLA)

Failure to provide at least one of the above acceptable OHSMS certifications may result in the bid being declared non-compliant.