



DURHAM CATHOLIC DISTRICT SCHOOL BOARD

Learning and Living in Faith

DURHAM CATHOLIC DISTRICT SCHOOL BOARD

RFT PARTICULARS

T26-08

Universal Washroom Additions Two (2) Schools

St. James Catholic School

St. John the Evangelist Catholic School

Appendices A, B, C, D (D-1 to D-5)

Table of Contents

Appendix A – Form of Agreement	3
Appendix B – Supplementary Conditions to Stipulated Price CCDC 2-2020	4
Appendix C – Electronic Form(s).....	5
1. Appendix C, Electronic Form(s).....	5
Appendix D, D-1 The Deliverables	6
1. General Overview.....	6
2. Location of Work.....	6
3. Detailed Scope of Work.....	6
Appendix D, D-2 Material Disclosures.....	7
Appendix D, D-3 Mandatory Submission Requirements	8
1. Submission Form.....	8
2. Bid Security	8
3. Pricing Form	8
4. Other Mandatory Submission Requirements.....	8
Appendix D, D-4 Mandatory Technical Requirements	9
Appendix D, D-5 Final Conditions of Award	10

Appendix A – Form of Agreement

Appendix A – Form of Agreement is posted as a separate document under T26-08

Appendix A – Form of Agreement on the [Board's Bids & Tenders website](#).

Appendix B – Supplementary Conditions to Stipulated Price CCDC 2-2020

Appendix B – Supplementary Conditions to Stipulated Price CCDC 2-2020 is posted as a separate document under T26-08 Appendix B – Supplementary Conditions to CCDC2-2020 on the [Board's Bids & Tenders website](#).

Appendix C – Electronic Form(s)

1. Appendix C, Electronic Form(s)

Appendix C, Electronic Form(s) are available for viewing by registered plan takers only on the Board's [online portal](#). To view the pricing pages and submit a bid for this opportunity, you will have to register for this bid opportunity (refer to Part 1, section 1.6 Submission of Bids, sub-section 1.6.3 Bids to be submitted Electronically). Once you have registered and become a plan taker for this bid opportunity, you can click on the “Start Submission” button and follow the steps to complete all the electronic forms necessary to complete your submission.

Appendix D, D-1 The Deliverables

1. General Overview

Addition of one universal washroom per school by renovating the existing regular washrooms.

2. Location of Work

1. St. James C.S. - 10 Clover Ridge Drive West, Ajax, ON L1S 3E5
2. St. John The Evangelist C.S. 1103 Giffard Street, Whitby, ON L1N 2S3

3. Detailed Scope of Work

Addition of universal washroom by renovating the existing regular washroom as per the documents specified below.

St. James C.S:

St James CS- Asbestos Reassessment- Aug 29 2025
St James CS Universal WR - Arch IFT
St James CS Universal WR - Electrical- IFT
St James CS Universal WR Mechanical- IFT
St James CS Universal WR- Structural- IFT
St James CS Universal WR- Specification- IFT

St. John The Evangelist C.S:

St John The Evangelist CS - Asbestos Reassessment- Sep 2 2025
St John The Evangelist CS Universal WR - Arch IFT
St John The Evangelist CS Universal WR - Electrical- IFT
St John The Evangelist CS Universal WR Mechanical- IFT
St John The Evangelist CS Universal WR- Structural- IFT
St John The Evangelist CS Universal WR- Specification- IFT

Appendix D, D-2 Material Disclosures

Not Applicable

Appendix D, D-3 Mandatory Submission Requirements

1. Submission Form

Each proposal must include a completed electronic Submission Form submitted by an authorized representative of the proponent.

2. Bid Security

Bidders shall submit a **digital bid bond** in accordance with the instructions in Part 1 of the RFT.

3. Pricing Form

Each proposal must include the electronic Pricing Form(s) (Appendix C) completed according to the instructions contained in the form(s) and in Part 4, Electronic Form Instructions.

4. Other Mandatory Submission Requirements

Not applicable.

Appendix D, D-4 Mandatory Technical Requirements

Bidders shall be capable of executing multiple projects in parallel if bidder is awarded for projects at more than one location.

Appendix D, D-5 Final Conditions of Award

In accordance with the terms and conditions of this RFT, the following documentation must be provided within ten (10) business days of notice provided by the Board in the form of a Contract Award Letter. Failure to provide the required documentation may constitute in a default by the Company.

An executed copy of CCDC 2-2020 signed by an officer of the Company with the authority to bind the corporation.

An executed copy of Appendix A signed by an officer of the Company with the authority to bind the corporation.

A Certificate of Insurance naming the Durham Catholic District School Board as an additional insured.

A Certificate of Clearance from the WSIB

A Performance Bond in an amount equal to 50% of the tendered price (HST excluded) for the faithful performance of the Contract including all obligations during the Warranty Period, as noted in Appendix B – Supplementary Conditions of Contract. The Performance Bond shall be in the form of a **digital bond** in an electronically verifiable and enforceable (e-Bond) format naming Durham Catholic District School Board as obligee.

A Labour & Material Bond in an amount equal to 50% of the tendered price (HST excluded) for the faithful performance of the Contract including all obligations during the Warranty Period, as noted in Appendix B – Supplementary Conditions of Contract. The Labour and Material Payment Bond shall be in the form of a **digital bond** in an electronically verifiable and enforceable (e-Bond) format naming Durham Catholic District School Board as obligee.

Commercial general liability insurance including personal injury, broad form contractual liability, owners and contractors protective, completed operations, and non-owned automotive liability in an amount of not less than five million dollars (\$5,000,000.00) applying to all contracts for claims arising out of one occurrence.