



Request for Quotations
For
Pavement Rehabilitation and Exterior Improvement at ÉEC Sainte-
Marguerite-d'Youville, Toronto

Request for Quotations No.: **RFQ 2026-56**

Submission Deadline: **MAY 7, 2026 at 2:00:00 pm local time**

Owner: **Csc MonAvenir**
110 Drewry Avenue,
Toronto, ON, M2M 1C8

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PART 1 – INVITATION AND SUBMISSION INSTRUCTIONS

1.1 Invitation to Respondents

This Request for Quotations (the “RFQ”) is an invitation by Conseil scolaire catholique MonAvenir (the “Board”) to prospective respondents to submit non-binding quotations for **Pavement Rehabilitation and Exterior Improvement at ÉÉC Sainte-Marguerite-d’Youville**, as further described in Section A – the Deliverables of the RFQ Particulars (Appendix D).

The Board is seeking bids from contractors for the pavement rehabilitation to be completed during the summer 2026 at ÉÉC Sainte-Marguerite-d’Youville, 755 Royal York Rd, Toronto, ON, M8Y 2T3.

The following documents are included in the bidding package and detail the scope of work along with the deliverables:

- Annex 1 - Scope of work, Site plan and Geotechnical Report
- Annex 2 - General Conditions
- Annex 3 - CSCMA_Supplementary Provisions_CCDC2 2020

1.2 RFQ Contact

For the purposes of this procurement process, the “RFQ Contact” will be:

Sandra Adjou, Purchasing Officer, Csc MonAvenir.

Respondents and their representatives are not permitted to contact any employees, officers, agents, elected or appointed officials or other representatives of the Board, other than the RFQ Contact, concerning matters regarding this RFQ. Failure to adhere to this rule may result in the disqualification of the respondent and the rejection of the respondent’s quotation.

1.3 Type of Contract for Deliverables

The selected respondent will be requested to enter into a contract for the provision of the Deliverables on the terms and conditions set out in the Form of Agreement (Appendix A) (the “Agreement”).

It is the Board’s intention to enter into a contract with one (1) legal entity.

Should a quotation be accepted:

- (a) The contract will run upon award until completion of the project;
- (b) Plus One (1) year following substantial completion for warranty purposes;
- (c) Additional warranty conditions as per Appendix E - ANNEXES must prevail for this specific project.

1.4 Recipients

This solicitation is an open competitive process open to all interested asphalt contractors.

1.5 RFQ Timetable

Issue Date of RFP	April 16, 2026
Mandatory Site Visit	ÉÉC Sainte-Marguerite-d’Youville 755 Royal York Rd, Toronto April 24, 2026 at 10:30 AM local time On site contact: Nzola Mbaki, Project Officer Cell: 416 427 8904
Deadline for Questions	April 27, 2026 at 12:00 PM local time
Deadline for Issuing Addenda	April 30, 2026
Submission Deadline	May 7, 2026 at 2:00 PM local time
Anticipated Execution of Agreement	Upon award
Irrevocability Period	Ninety (90) days

The RFP timetable is tentative only, and may be changed by the Board at any time.

Mandatory Site Visit

When a site visit is mandatory, the proponent is responsible for completing a preliminary site inspection to review the site conditions, available space and existing equipment prior to submitting their bid.

It is in the best interest of the Proponent to attend all site visits. If a site visit is mandatory and the Proponent does not attend, the Bid will be rejected.

By attendance, the Board requires that the proponent be present from the beginning to the end of the site visit and follow the instructions and directives provided on-site by the Board’s representative or the appointed consultant as requested.

Note: In the event of multiple mandatory site visits, if a Proponent does not attend a site visit at a particular location, the Proponent will be disqualified from bidding on that specific site. However, this does not prevent the Proponent from bidding on other locations where the site visit was attended.

The sign-in sheet will be the official record of attendance for the Board.

Proponents may request subsequent site visits with or without their subcontractors to review the existing conditions of the site. These subsequent visits are not mandatory. When the Proponent wishes to visit a site before submitting a bid, this visit must be coordinated with the Board Representative or as indicated in this Bid opportunity.

1.6 Submission of Quotations

1.6.1 Quotations to be Submitted to Prescribed Location

Quotations must be submitted to: <https://cscmonavenir.bidsandtenders.ca>

1.6.2 Quotations to be Submitted on Time

Quotations must be submitted on or before the Submission Deadline. Quotations submitted after the Submission Deadline will not be accepted. Respondents are advised to make submissions well before the deadline. Respondents making submissions near the deadline do so at their own risk.

1.6.3 Quotations to be Submitted in Prescribed Format

All respondents shall have a bidding system vendor account and be registered as a plan taker for this opportunity, which will enable the respondent to download the solicitation document, to receive addenda email notifications, download addenda and submit their quotations electronically through the bidding system.

Respondents are cautioned that the timing of their submission is based on when the quotation is received by the bidding system, not when a quotation is submitted by a respondent, as transmission can be delayed due to file transfer size, transmission speed or other technical factors.

For the above reasons, the Board recommends that respondents allow sufficient time to upload their submission and attachment(s) (if applicable) and to resolve any issues that may arise. The closing date and time shall be determined by the Board's bidding system web clock.

Technical support is available through the bidding system at support@bidsandtenders.ca or 1-800-594-4798. Respondents should contact technical support at least twenty-four hours prior to deadline if they encounter any problems. The bidding system will send a confirmation email to the respondent advising when the quotation was submitted successfully. If respondents do not receive a confirmation email, they should contact technical support.

To ensure receipt of the latest information and updates via email regarding this opportunity, or if a respondent has obtained this solicitation document from a third party, the onus is on the respondent to create a bidding system vendor account and register as a plan taker for the opportunity at [[ccscmonavenir.bidsandtenders.ca](https://cscmonavenir.bidsandtenders.ca)]

1.6.4 Amendment of Quotation

Respondents may amend their quotations prior to the Submission Deadline. However, the respondent is solely responsible for ensuring that the amended quotation is received by the bidding system by the Submission Deadline.

1.6.5 Withdrawal of Quotation

At any time throughout the RFQ process until the execution of a written agreement for provision of the Deliverables, a respondent may withdraw a submitted quotation. To withdraw a quotation prior to the Submission Deadline, the respondent is solely responsible for ensuring that the quotation is withdrawn through the bidding system. To withdraw a quotation after the Submission Deadline, a notice of withdrawal must be sent to the RFQ Contact and must be signed by an authorized representative of the respondent.

[End of Part 1]

PART 2 – EVALUATION AND AWARD

2.1 Stages of Evaluation

The Board will conduct the evaluation of quotations in the following stages:

2.2 Stage I – Mandatory Submission Requirements

Stage I will consist of a review to determine which quotations comply with all of the mandatory submission requirements. Quotations that fail to satisfy the mandatory submission requirements will be rejected. The mandatory submission requirements are listed in Section C of the RFQ Particulars (Appendix D).

2.3 Stage II – Evaluation

Stage II will consist of the following two sub-stages:

2.3.1 Mandatory Technical Requirements

The Board will review the quotations to determine whether the mandatory technical requirements as set out in Section D of the RFQ Particulars (Appendix D) have been met. Questions or queries on the part of the Board as to whether a quotation has met the mandatory technical requirements will be subject to the verification and clarification process set out in Part 3.

2.3.2 Rated Criteria

The Board will evaluate each qualified quotation on the basis of the rated criteria as set out in Section F of the RFQ Particulars (Appendix D).

2.4 Stage III – Pricing

Stage III will consist of a scoring of the submitted pricing in each qualified quotation in accordance with the price evaluation method set out in Pricing (Appendix C). The evaluation of price will be undertaken after the evaluation of mandatory requirements and rated criteria has been completed.

2.5 Selection of Top-Ranked Respondent

After the completion of Stage III, all scores from Stage II and Stage III will be added together and respondents will be ranked based on their total scores. Subject to the process rules contained in the Terms and Conditions of the RFQ Process (Part 3), the top-ranked respondent will be invited to enter into the Agreement in accordance with Part 3. In the event of a tie, the selected respondent will be the respondent selected by way of coin toss. The selected respondent will be notified in writing and will be expected to satisfy any applicable conditions of this RFQ, including the pre-conditions of award listed in Section E of the RFQ Particulars (Appendix D), and enter into the

Agreement within the timeframe specified in the selection notice. Failure to do so may result in the disqualification of the respondent and the selection of another respondent or the cancellation of the RFQ.

[End of Part 2]

PART 3 – TERMS AND CONDITIONS OF THE RFQ PROCESS

3.1 General Information and Instructions

3.1.1 Respondents to Follow Instructions

Respondents should structure their quotations in accordance with the instructions in this RFQ. Where information is requested in this RFQ, any response made in a quotation should reference the applicable section numbers of this RFQ.

3.1.2 Quotations in English

All quotations are to be in English only.

3.1.3 No Incorporation by Reference

The entire content of the respondent's quotation should be submitted in a fixed form, and the content of websites or other external documents referred to in the respondent's quotation but not attached will not be considered to form part of its quotation.

3.1.4 Past Performance

In the evaluation process, the Board may consider the respondent's past performance or conduct on previous contracts with the Board or other institutions.

3.1.5 Information in RFQ Only an Estimate

The Board and its advisers make no representation, warranty or guarantee as to the accuracy of the information contained in this RFQ or issued by way of addenda. Any quantities shown or data contained in this RFQ or provided by way of addenda are estimates only, and are for the sole purpose of indicating to respondents the general scale and scope of the Deliverables. It is the respondent's responsibility to obtain all the information necessary to prepare a quotation in response to this RFQ.

3.1.6 Respondents to Bear Their Own Costs

The respondent will bear all costs associated with or incurred in the preparation and presentation of its quotation, including, if applicable, costs incurred for interviews or demonstrations.

3.1.7 Quotation to be Retained by the Board

The Board will not return the quotation or any accompanying documentation submitted by a respondent.

3.1.8 No Guarantee of Volume of Work or Exclusivity of Contract

The Board makes no guarantee of the value or volume of work to be assigned to the successful respondent. The contract with the selected respondent will not be an exclusive contract for the provision of the described Deliverables. The Board may contract with others for goods and services the same as or similar to the Deliverables or may obtain such goods and services internally.

3.2 Communication after Issuance of RFQ

3.2.1 Respondents to Review RFQ

Respondents should promptly examine all of the documents comprising this RFQ, and may direct questions or seek additional information in writing to the Board's bidding system question and answer function on or before the Deadline for Questions. No such communications are to be directed to anyone or by any other means than submission through the Board's bidding system and the Board shall not be responsible for any information provided by or obtained from any source other than the RFQ Contact or the Board's bidding system. It is the responsibility of the respondent to seek clarification through the Board's bidding system on any matter it considers to be unclear. The Board is not responsible for any misunderstanding on the part of the respondent concerning this RFQ or its process.

3.2.2 All New Information to Respondents by Way of Addenda

This RFQ may be amended only by addendum in accordance with this section. If the Board, for any reason, determines that it is necessary to provide additional information relating to this RFQ, such information will be communicated to all respondents by addendum. Each addendum forms an integral part of this RFQ and may contain important information, including significant changes to this RFQ. Respondents are responsible for obtaining all addenda issued by the Board through the Board's bidding system. Respondents will be required to check a box for acceptance of addenda before submitting their quotation through the Board's bidding system.

3.2.3 Post-Deadline Addenda and Extension of Submission Deadline

If the Board determines that it is necessary to issue an addendum after the Deadline for Issuing Addenda, the Board may extend the Submission Deadline for a reasonable period of time.

3.2.4 Verify, Clarify and Supplement

When evaluating quotations, the Board may request further information from the respondent or third parties in order to verify, clarify or supplement the information provided in the respondent's quotation, including but not limited to clarification with respect to whether a quotation meets the mandatory technical requirements set out

in Section D of the RFQ Particulars (Appendix D). The Board may revisit, re-evaluate and rescore the respondent's response or ranking on the basis of any such information.

3.3 Notification and Debriefing

3.3.1 Notification to Other Respondents

Once an agreement is executed by the Board and a respondent, the other respondents may be notified directly in writing and will be notified by public posting in the same manner that this RFQ was originally posted of the outcome of the procurement process.

3.3.2 Debriefing

Respondents may request a debriefing after receipt of a notification of the outcome of the procurement process. All requests must be in writing to the RFQ Contact and must be made within sixty (60) days of such notification.

3.3.3 Procurement Protest Procedure

If a respondent wishes to challenge the RFQ process, it should provide written notice within ten (10) days of debriefing to the RFQ Contact in accordance with the Board's procurement protest procedures and any applicable trade agreement or other applicable bid protest procedures. The notice must provide a detailed explanation of the respondent's concerns with the procurement process or its outcome.

3.4 Conflict of Interest and Prohibited Conduct

3.4.1 Conflict of Interest

For the purposes of this RFQ, the term "Conflict of Interest" includes, but is not limited to, any situation or circumstance where:

- (a) in relation to the RFQ process, the respondent has an unfair advantage or engages in conduct, directly or indirectly, that may give it an unfair advantage, including but not limited to (i) having, or having access to, confidential information of the Board in the preparation of its quotation that is not available to other respondents, (ii) communicating with any person with a view to influencing preferred treatment in the RFQ process (including but not limited to the lobbying of decision makers involved in the RFQ process), or (iii) engaging in conduct that compromises, or could be seen to compromise, the integrity of the open and competitive RFQ process or render that process non-competitive or unfair; or
- (b) in relation to the performance of its contractual obligations under a contract for the Deliverables, the respondent's other commitments, relationships or

financial interests (i) could, or could be seen to, exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgement, or (ii) could, or could be seen to, compromise, impair or be incompatible with the effective performance of its contractual obligations.

3.4.2 Disqualification for Conflict of Interest

The Board may disqualify a respondent for any conduct, situation or circumstances, determined by the Board, in its sole and absolute discretion, to constitute a Conflict of Interest as defined above.

3.4.3 Disqualification for Prohibited Conduct

The Board may disqualify a respondent, rescind notice of selection or terminate a contract subsequently entered into if the Board determines that the respondent has engaged in any conduct prohibited by this RFQ.

3.4.4 Prohibited Respondent Communications

Respondents must not engage in any communications that could constitute a Conflict of Interest and should take note of the Conflict of Interest declaration set out in the Submission Form (Appendix B).

3.4.5 Respondent Not to Communicate with Media

Respondents must not at any time directly or indirectly communicate with the media in relation to this RFQ or any agreement entered into pursuant to this RFQ without first obtaining the written permission of the RFQ Contact.

3.4.6 No Lobbying

Respondents must not, in relation to this RFQ or the evaluation and selection process, engage directly or indirectly in any form of political or other lobbying whatsoever to influence the selection of the successful respondent(s).

3.4.7 Illegal or Unethical Conduct

Respondents must not engage in any illegal business practices, including activities such as bid-rigging, price-fixing, bribery, fraud, coercion or collusion. Respondents must not engage in any unethical conduct, including lobbying, as described above, or other inappropriate communications; offering gifts to any employees, officers, agents, elected or appointed officials or other representatives of the Board; deceitfulness; submitting quotations containing misrepresentations or other misleading or inaccurate information; or any other conduct that compromises or may be seen to compromise the competitive process provided for in this RFQ.

3.4.8 Past Performance or Past Conduct

The Board may prohibit a supplier from participating in a procurement process based on past performance or based on inappropriate conduct in a prior procurement process, including but not limited to the following:

- (a) illegal or unethical conduct as described above;
- (b) the refusal of the supplier to honour submitted pricing, contractual obligations, duties of any nature, or other commitments;
- (c) the supplier has commenced any legal proceedings or is otherwise engaged in any litigation or dispute with the Board;
- (d) any conduct, situation or circumstance determined by the Board, to have constituted a Conflict of Interest.

3.5 Confidential Information

3.5.1 Confidential Information of the Board

All information provided by or obtained from the Board in any form in connection with this RFQ either before or after the issuance of this RFQ

- (a) is the sole property of the Board and must be treated as confidential;
- (b) is not to be used for any purpose other than replying to this RFQ and the performance of any subsequent contract for the Deliverables;
- (c) must not be disclosed without prior written authorization from the Board; and
- (d) must be returned by the respondent to the Board immediately upon the request of the Board.

3.5.2 Confidential Information of Respondent

A respondent should identify any information in its quotation or any accompanying documentation supplied in confidence for which confidentiality is to be maintained by the Board. The confidentiality of such information will be maintained by the Board, except as otherwise required by law or by order of a court or tribunal. Respondents are advised that their quotations will, as necessary, be disclosed, on a confidential basis, to advisers retained by the Board to advise or assist with the RFQ process, including the evaluation of quotations. If a respondent has any questions about the

collection and use of personal information pursuant to this RFQ, questions are to be submitted to the RFQ Contact.

3.6 Procurement Process Non-Binding

3.6.1 No Contract A and No Claims

This procurement process is not intended to create and will not create a formal, legally binding bidding process and will instead be governed by the law applicable to direct commercial negotiations. For greater certainty and without limitation:

- (a) this RFQ will not give rise to any Contract A-based tendering law duties or any other legal obligations arising out of any process contract or collateral contract; and
- (b) neither the respondent nor the Board will have the right to make any claims (in contract, tort, or otherwise) against the other with respect to the award of a contract, failure to award a contract or failure to honour a quotation submitted in response to this RFQ.

3.6.2 No Contract until Execution of Written Agreement

This RFQ process is intended to solicit non-binding quotations for consideration by the Board and may result in an invitation by the Board to a respondent to enter into the Agreement. No legal relationship or obligation regarding the procurement of any good or service will be created between the respondent and the Board by this RFQ process until the execution of a written agreement for the acquisition of such goods and/or services.

3.6.3 Non-Binding Price Estimates

While the pricing information provided in quotations will be non-binding prior to the execution of a written agreement, such information will be assessed during the evaluation of the quotations and the ranking of the respondents. Any inaccurate, misleading or incomplete information, including withdrawn or altered pricing, could adversely impact any such evaluation or ranking or the decision of the Board to enter into an agreement for the Deliverables.

3.6.4 Cancellation

The Board may cancel or amend the RFQ process without liability at any time.

3.7 Governing Law and Interpretation

These Terms and Conditions of the RFQ Process (Part 3):

- (a) are intended to be interpreted broadly and independently (with no particular provision intended to limit the scope of any other provision);

- (b) are non-exhaustive and must not be construed as intending to limit the pre-existing rights of the parties to engage in pre-contractual discussions in accordance with the common law governing direct commercial negotiations; and
- (c) are to be governed by and construed in accordance with the laws of the province of Ontario and the federal laws of Canada applicable therein.

[End of Part 3]

APPENDIX A – FORM OF AGREEMENT

The form of contract will consist of:

- a) A written agreement based upon CCDC2 – 2020 stipulated price contract, as amended with the Board’s supplementary conditions (Annex 3)
- b) Supplemented by a Purchase Order issued by the Board and the successful respondent quotation.

APPENDIX B – SUBMISSION FORM

1. Respondent Information

Please fill out the following form, naming one person to be the respondent's contact for the RFQ process and for any clarifications or communication that might be necessary.	
RFQ # 2026-56	Pavement Rehabilitation and Exterior Improvement at ÉÉC Sainte-Marguerite-d'Youville, Toronto
Full Legal Name of Respondent:	
Any Other Relevant Name under which Respondent Carries on Business:	
Street Address:	
City, Province/State:	
Postal Code:	
Phone Number:	
Fax Number:	
Company Website (if any):	
Respondent Contact Name and Title:	
Respondent Contact Phone:	
Respondent Contact Fax:	
Respondent Contact Email:	

2. Acknowledgment of Non-Binding Procurement Process

The respondent acknowledges that the RFQ process will be governed by the terms and conditions of the RFQ, and that, among other things, such terms and conditions confirm that this procurement process does not constitute a formal, legally binding bidding process (and for greater certainty, does not give rise to a Contract A bidding process contract), and that no legal relationship or obligation regarding the procurement of any good or service will be created between the Board and the respondent unless and until the Board and the respondent execute a written agreement for the Deliverables.

3. Ability to Provide Deliverables

The respondent has carefully examined the RFQ documents and has a clear and comprehensive knowledge of the Deliverables required. The respondent represents and warrants its ability to provide the Deliverables in accordance with the requirements of the RFQ for the rates set out in its quotation.

4. Non-Binding Pricing

The respondent has submitted its pricing in accordance with the instructions in the RFQ and in Pricing (Appendix C) in particular. The respondent confirms that the pricing information provided is accurate. The respondent acknowledges that any inaccurate, misleading or incomplete information, including withdrawn or altered pricing, could adversely impact the acceptance of its quotation or its eligibility for future work.

5. Addenda

The respondent is deemed to have read and taken into account all addenda issued by the Board prior to the Deadline for Issuing Addenda. The respondent is requested to confirm that it has received all addenda by listing the addenda numbers, or if no addenda were issued by writing the word "None", on the following line: _____ . Respondents who fail to complete this section will be deemed to have received all posted addenda.

6. No Prohibited Conduct

The respondent declares that it has not engaged in any conduct prohibited by this RFQ.

7. Conflict of Interest

The respondent must declare all potential Conflicts of Interest, as defined in section 3.4.1 of the RFQ. This includes disclosing the names and all pertinent details of all individuals (employees, advisers, or individuals acting in any other capacity) who (a) participated in the preparation of the quotation; **AND** (b) were employees of the Board within twelve (12) months prior to the Submission Deadline.

If the box below is left blank, the respondent will be deemed to declare that (a) there was no Conflict of Interest in preparing its quotation; and (b) there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in the RFQ.

Otherwise, if the statement below applies, check the box.

- The respondent declares that there is an actual or potential Conflict of Interest relating to the preparation of its quotation, and/or the respondent foresees an

actual or potential Conflict of Interest in performing the contractual obligations contemplated in the RFQ.

If the respondent declares an actual or potential Conflict of Interest by marking the box above, the respondent must set out below details of the actual or potential Conflict of Interest:

8. Disclosure of Information

The respondent hereby agrees that any information provided in this quotation, even if it is identified as being supplied in confidence, may be disclosed where required by law or by order of a court or tribunal. The respondent hereby consents to the disclosure, on a confidential basis, of this quotation by the Board to the advisers retained by the Board to advise or assist with the RFQ process, including with respect to the evaluation this quotation.

Signature of Respondent
Representative

Name of Respondent Representative

Title of Respondent Representative

Date

I have the authority to bind the respondent.

APPENDIX C – PRICING

1. Instructions on How to Provide Pricing

- (a) Respondents should provide the information requested under section 3 below (“Required Pricing Information”) by reproducing and completing the table below in their quotations, or, if there is no table below, by completing the attached form and including it in their quotations.
- (b) Rates must be provided in Canadian funds, inclusive of all applicable duties and taxes except for HST, which should be itemized separately.
- (c) Rates quoted by the respondent must be all-inclusive and must include all labour and material costs, all travel and carriage costs, all insurance costs, all costs of delivery, all costs of installation and set-up, including any pre-delivery inspection charges, and all other overhead, including any fees or other charges required by law.

2. Evaluation of Pricing

Pricing is worth **80** points of the total score.

Pricing will be scored based on a relative pricing formula using the rates set out in the pricing form. Each respondent will receive a percentage of the total possible points allocated to price for the particular category it has submitted a quotation for, which will be calculated in accordance with the following formula:

$$\text{lowest price} \div \text{proponent's price} \times \text{weighting} = \text{proponent's pricing points}$$

3. Required Pricing Information

The Bidder shall include all labour, materials, equipment, permits, delivery, installation, testing, commissioning, training, and close-out documentation necessary to provide a completely new pavement areas and a complete installation of an artificial soccer field.

a) Base bid price

Description	Lump Sum Price in \$ CAD
Mobilization	\$
Site Protection	\$
Concrete curb replacement	\$
Concrete pavement replacement	\$
Garbage pad	\$

Tactile indicators new	\$
Tactile indicators existing	\$
Excess Soil Management and Disposal	\$
Asphalt paving (full)	\$
Asphalt removal	\$
Soft spot repair	\$
Granular base	\$
Geogrid	\$
Asphalt base HL8	\$
Asphalt surface HL3	\$
Weeping tile	\$
Catch basin adjustment	\$
New catch basin	\$
Line painting	\$
Curb painting	\$
Bollard replacement	\$
Bollard painting	\$
Sod replacement	\$
Utility locates	\$
Storm drain cleaning	\$
Testing	\$
Clean-up	\$
TOTAL BASE BID PRICE in \$ CAD excl. HST	\$

b) Optional Price

Please provide your optional price for the item below. Optional will be at the whole discretion of the Board, the Board may decide to proceed or not with the optional items.

Item #	Description	Unit of measure	Quantity	Unit Price In \$ CAD	Total Optional Price In \$ CAD
1	Remove concrete planters	Each	4	\$	\$
2	Exterior Lighting (underground wiring)	Lump Sum	1	n/a	\$
3	Playground Soft Surface (JK)	Lump Sum	1	n/a	\$
4	Playground Soft Surface (Elementary)	Lump Sum	1	n/a	\$

c) Unit Price

Please provide your unit price for the following items:

Items	Unit of measure	Unit Price in \$ CAD
Heavy-Duty Asphalt (supply and install)	M2	
Medium-Duty Asphalt (supply and install)	M2	

APPENDIX D – RFQ PARTICULARS

A. THE DELIVERABLES

The Board is seeking bids from contractors for pavement rehabilitation and exterior improvements and pavement rehabilitation to be completed this summer 2026 at ÉÉC Sainte-Marguerite-d'Youville, 755 Royal York Rd, Toronto, ON, M8Y 2T3.

The following documents are included in the bidding package and detail the scope of work along with the deliverables. These documents are included in the bidding package and form part of the Bidding Document:

- Annex 1 - Scope of work, Site plan and Geotechnical Report
- Annex 2 - General Conditions
- Annex 3 - CSCMA_Supplementary Provisions_CCDC2 2020

1- Scope of work and Specifications

The detailed scope of work and specifications can be found in **Annex 1 - Scope of work, Site plan and Geotechnical Report.**

Important note: Verification of Quantities and Dimensions

The Contract is based on a stipulated price (lump sum). Any quantities, measurements, or dimensions indicated in the Contract Documents are provided for information purposes only and are approximate.

The Proponent shall be solely **responsible** for verifying all existing conditions, dimensions, and quantities required to complete the Work. Submission of a bid shall be deemed confirmation that the Proponent has satisfied themselves as to the accuracy of all measurements and the extent of the Work.

No additional compensation will be considered for discrepancies in quantities or dimensions that could reasonably have been verified prior to submission.

2- Excess Soil Management and Disposal

The Contractor shall assume full responsibility for the management, handling, stockpiling, transportation, and disposal or reuse of all excavated and excess soil generated as part of the Work.

All work shall be carried out in accordance with the Contract Documents, including the geotechnical report, and in full compliance with Ontario Regulation 406/19, as amended.

The Contractor shall review the geotechnical report and all available environmental information prior to submitting a bid and shall include all costs associated with handling soils of varying classifications.

The Contractor shall comply with all applicable federal, provincial, and municipal requirements, including but not limited to:

- Proper characterization of excess soil, where required;
- Engagement of a Qualified Person, if required under the regulation;
- Completion and maintenance of all required documentation, including tracking of excess soil from source to final destination;
- Transportation of excess soil by appropriately licensed haulers;
- Disposal or beneficial reuse only at receiving sites authorized to accept the applicable soil quality.

Prior to the removal of any excess soil from the site, the Contractor shall submit to the Owner/Consultant:

- A brief Excess Soil Management Plan or equivalent outlining proposed handling, hauling, and disposal/reuse methods;
- Proposed receiving site(s) and confirmation of their authorization to accept the soil classification;
- Any required documentation demonstrating compliance with Ontario Regulation 406/19.

No soil shall be removed from the site until the above information has been reviewed and accepted by the Owner/Consultant.

Damage to exposed subbase/sub-grade due to lack of protection will be the responsibility of the Contractor.

All costs associated with excess soil management, including but not limited to testing (beyond that provided), retaining necessary Qualified Person (3rd Party), stockpiling, double handling, hauling, tipping/disposal fees, regulatory compliance, and documentation, shall be deemed to be included in the Contract Price. No additional compensation will be provided.

Failure to comply with these requirements or applicable regulations may result in suspension of the Work, removal of non-compliant materials, or other corrective measures at the Contractor's expense, with no additional cost to the Owner.

3- Requirements

- All Equipment provided shall conform to applicable standards and regulations of the following organizations: Canadian Standards Association (CSA), Underwriter's Laboratories of Canada (ULC), Electrical Safety Authority (ESA), Ontario Electrical

Safety Code (OESC), Canadian Underwriters Association (CUA), Ontario Building Code (OBC)

- All systems, equipment, and major components must be tested to the satisfaction of the Board

- Faulty or defective equipment shall be replaced with new materials.

4- General conditions

Site Protection and Cleanliness: The successful contractor shall protect all existing surfaces, finishes and equipment not scheduled for demolition or replacement. The site must be kept clean and safe at all times, with daily cleanup of work areas.

Repairs and Restoration ("Make Good"): Any damage caused to surrounding areas or systems during construction shall be repaired at the contractor's expense. All patching, touch-ups, and repairs must restore affected areas to their original or better condition, to the satisfaction of the Board.

Coordination and Access: Work must be coordinated with school operations and scheduled to minimize disruption. After-hours or weekend work may be required. The contractor is responsible for securing and restricting access to the work area at all times to ensure safety.

Safety and Compliance: The contractor must comply with all applicable building codes, occupational health and safety regulations, and local authority requirements. Proper signage, barriers, and personal protective equipment (PPE) must be provided as required by law.

Submittals and Approvals: If required, the contractor shall submit product data and samples for review and approval prior to installation.

B. MATERIAL DISCLOSURES

Work schedule

The following schedule illustrates the anticipated sequencing and overall duration of the Work. The Proponent shall review the proposed timeline and confirm their ability to complete the Work within the specified project timeframe.

The Proponent shall be responsible for all means, methods, and detailed scheduling of the Work. Adjustments to the sequence of activities may be proposed, provided that the overall project completion date is maintained or improved.

All Work shall be completed by August 9, 2026, unless otherwise approved by the Owner.

Activity	Duration (days)	Start Day	End Day
Mobilization & Setup	3	2026-06-22	2026-06-25
Demolition & Removal	8	2026-06-25	2026-07-03
Excavation & Subgrade Prep	8	2026-07-03	2026-07-11
Granular Base Installation	4	2026-07-11	2026-07-15
Drainage Works	5	2026-07-15	2026-07-20
Concrete Works	5	2026-07-20	2026-07-25
Asphalt Base Course	2	2026-07-25	2026-07-27
Asphalt Surface Course	2	2026-07-27	2026-07-29
Line Painting	3	2026-07-29	2026-08-01
Landscaping & Reinstatement	5	2026-08-01	2026-08-06
Cleanup & Deficiencies	3	2026-08-06	2026-08-09

The Proponent shall include with their submission a preliminary construction schedule demonstrating how the Work will be completed within the required timeframe.

Even if the Board has established August 9, 2026 as completion date proponents are expected to propose a schedule that achieves **the earliest possible completion** while maintaining quality and safety.

Daycare centers and/or summer camps may operate throughout the summer. The successful proponent will be responsible for coordinating the work with the Project Officer and consultant to ensure safety and maintain secure access to designated areas (e.g., daycare and summer camp facilities).

Delay, Damages, and Responsibility

Time is of the essence. The Contractor shall achieve Substantial Completion by the required date and by the defined timeframe of the project as per schedule.

If the Contractor fails to meet the required completion date due to causes within its control, the Owner may apply liquidated damages as follows:

% 1 per calendar day.

Liquidated damages are not a penalty but a genuine pre-estimate of damages incurred by the Owner. The application of liquidated damages does not limit the Owner's right to recover additional costs incurred to mitigate delays.

The parties agree that this amount represents a genuine pre-estimate of the damages that the Owner will incur in the event of delay and is not intended as a penalty.

Liquidated damages may be deducted from any amounts otherwise due to the Contractor.

C. MANDATORY SUBMISSION REQUIREMENTS

1. Submission Form (Appendix B)

Each quotation must include a Submission Form (Appendix B) completed and signed by an authorized representative of the respondent.

2. Pricing (Appendix C)

Each quotation must include pricing information that complies with the instructions contained in Pricing (Appendix C).

3. Other Mandatory Submission Requirements

Each quotation must include the following documents:

- a) Bid Bond and Agreement to bond

The Board is requesting bonds from all Bidders. If the bond(s) are missing, the Bid will be rejected. Bonds provided must be from a Surety Company approved to do business in Ontario. No interest will be paid on a bond held by the Board. The two types of bonds required are:

- **Bid Bond** – the purpose is to ensure that the Contractor will effectively enter into the Contract within the time required. The bond amount will represent ten (10) % of the total contract value.

- **Agreement to Bond** – the purpose is to provide assurance to the Board that the Bidder can provide the necessary securities to ensure performance. The Performance Bond shall be in the amount of 50% Performance and a 50% Labour and Material.

- b) Detailed proposed schedule
- c) A statement confirming your capacity to deliver within the proposed schedule
- d) Annex 3 - Supplementary Provisions_CCDC2-2020 – last page to be completed
- e) List of proposed subcontractors
- f) The respondent's HST registration number
- g) The respondent's WSIB Number
- h) The respondent's responses to mandatory Bid Questions

D. MANDATORY TECHNICAL REQUIREMENTS

N/A

E. PRE-CONDITIONS OF AWARD

The successful respondent shall provide to the Board, within Five (5) business days of notice of selection, the following documents:

1. A fully completed and executed Statement of Insurability that confirms the Respondent has the required base insurance level of Ten million dollars (\$10,000,000) per occurrence for liability, with the Board as an additional insured.
2. A fully completed and executed Automobile Insurance that confirms the Respondent has the required base insurance level of Five million dollars (\$5,000,000) per occurrence for liability
3. A copy of your WSIB Clearance Certificate.
4. The Police Criminal Check - Compliance Form. The Board will provide this form at the time of the notice of selection.
5. The contact information of the individual assigned as a main contact to the Board. This should include full name, email, office physical address and phone number

6. Any other additional documentation requested by the Board at time of contract award

F. RATED CRITERIA

The following sets out the categories, weightings and descriptions of the rated criteria of the RFQ. Respondents who do not meet a minimum threshold score for a category will not proceed to the next stage of the evaluation process.

Rated Criteria Category	Weighting (Points)	Minimum Threshold
i. Proposed Detailed Schedule and project duration	10 points	
ii. Credibility of resources	5 points	N/A
iii. Experience	5 points	
iv. Pricing: Please fill out the table as requested in Appendix C.	80 points	N/A
TOTAL	100 points	

i. Detailed scheduled and project duration (10 points)

Proponents must provide a project schedule including at a minimum:

- Anticipated start date
- Major tasks and phases
- Lead time of the equipment if any
- Key milestones and deliverables (e.g., material delivery, installation phases, system integration)
- Substantial completion date
- Final commissioning and training
- Fully completion date
- Project duration (calendar days)
- Any constraints or assumptions impacting the schedule

The native file format of schedule should be in Excel or MS Project.

Based on the proposed detailed schedule, the Board will evaluate the overall project duration.

Proponents are encouraged to identify the earliest achievable completion date in their proposed schedule.

ii. Credibility of resources (5 points)

To demonstrate the ability to deliver the project as per your proposed schedule, please, proponents must provide the key personnels and resources assigned to this project by filling out the B&T table **“Resources and staffing plan”**

Name	Role	Years of Experience	Relevant Project Experience	Availability (%)

iii. Experience (5 points)

Each proponent should provide the following in its quotation:

- a 5-pages maximum description of your company profile, scope of services rendered, company size, year established, corporate information, overview of your Health and Safety program and Quality Control;
- In the B&T table **“Similar project Experience”** examples of three (3) similar projects completed over their last three (3) years including timeline performance.

Project completed within a school board or public institution are preferred. Past experiences with the Board Csc MonAvenir will be considered when evaluating this requirement.

Organization Name:	Project Title 1:
Facility Location:	Contract Value (\$CAD):
Contract Start Date:	Contract End Date :
Contract details:	
Contact Info of the organization’s project manager:	
Name:	Position:
Email:	Phone Number:

- A statement confirming capacity to deliver within the proposed schedule

iv. Pricing (80 points)

Please refer to Appendix C.

v. Subcontractors

Subcontractors – if used for any aspect of your above scope of work, please provide the following information (in appropriate online table):

- (a) Company Name
- (b) Contact name
- (c) Full address
- (d) Phone number

APPENDIX E – ANNEXES

The following documents are included in the bidding package and detail the scope of work along with the deliverables:

- Annex 1 - Scope of work, Site plan and Geotechnical Report
- Annex 2 - General Conditions
- Annex 3 - CSCMA_Supplementary Provisions_CCDC2 2020

2026-56 - Pavement Rehabilitation and Exterior Improvement at ÉÉC Sainte-Marguerite-d'Youville, Toronto

Opening Date: April 16, 2026 12:00 PM

Closing Date: May 7, 2026 2:00 PM

Online Bid Forms

The following pages are generated by the bidding system and are for reference only. The information must be submitted online through the bidding system.

Schedule of Prices

The Bidder hereby Bids and offers to enter into the Contract referred to and to supply and do all or any part of the Work which is set out or called for in this Bid, at the unit prices, and/or lump sums, hereinafter stated. HST is additional.

* Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the board.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Base Bid Price

Reminder:

Rates quoted by the respondent must be all-inclusive and must include all labour and material costs, all travel and carriage costs, all insurance costs, including any inspection charges, and all other overhead, including any fees or other charges required by law.

Items	Lump Sum Price in \$ CAD *
Mobilization	
Site Protection	
Concrete curb replacement	
Concrete pavement replacement	
Garbage pad	
Tactile indicators new	
Tactile indicators existing	
Excess Soil Management and Disposal	
Asphalt paving (full)	
Asphalt removal	
Soft spot repair	
Granular base	
Geogrid	
Asphalt base HL8	
Asphalt surface HL3	
Weeping tile	
Catch basin adjustment	
New catch basin	
Line painting	
Curb painting	
Bollard replacement	
Bollard painting	
Sod replacement	
Utility locates	
Storm drain cleaning	
Testing	
Clean-up	
TOTAL BASE BID PRICE in \$ CAD excl. HST	

Optional price

All pricing shall include labour, materials, equipment, supervision, overhead, profit, and applicable permits unless otherwise noted.

All amounts shall be in Canadian Dollars (CAD) and exclude HST.

Please provide your optional price for the item below. Optional will be at the whole discretion of the Board, the Board may decide to proceed or not with the optional items.

Description	Unit of measure	Quantity	Unit Price In \$ CAD *	Total Optional Price In \$ CAD
Remove concrete planters	Each	4		
Exterior Lighting (underground wiring)	Lump Sum	1		
Playground Soft Surface (JK)	Lump Sum	1		
Playground Soft Surface (Elementary)	Lump Sum	1		

Unit Price

Reminder:

Rates quoted by the respondent must be all-inclusive and must include all labour and material costs, all travel and carriage costs, all insurance costs, including any inspection charges, and all other overhead, including any fees or other charges required by law.

Item	Unit of measure	Unit Price (\$ CAD excl. HST) *	
Heavy-Duty Asphalt (supply and install)	M2		*
Medium-Duty Asphalt (supply and install)	M2		

Bid Questions

Question 3 and 4 - Additional information

The Board requires proponents to inform whether they qualify as a U.S. business.

A U.S. business means a supplier, manufacturer or distributor of any business structure (includes a sole proprietorship, partnership, corporation or other business structure) that:

- a. has its headquarters or main office located in the U.S., **and**
- b. has fewer than 250 full-time employees in Canada at the time of the applicable procurement process.

If a bidder is a subsidiary of another corporation, part a) of the definition above is met if that bidder is controlled by a corporation that has its headquarters or main office located in the U.S.

Please confirm your HST registration number # Note:
This number shall appear on all invoices issued by the
successful Proponent.

Please confirm your Workplace Safety & Insurance
Board of Ontario (WSIB) account number here. Note:
At time of entering into the Contract, the Successful
Proponent, will be required to provide a copy of the
WSIB Clearance Certificate

Does your company have its headquarters or main
office located in the United States? (Yes/No)

Does your company employ fewer than 250 full-time
employees in Canada at the time of this procurement
process? (Yes/No)

Specifications

Resources and staffing plan

Name *	Role *	Years of Experience *	Relevant Project Experience *	Availability (%) *

Similar project Experience

Please provide examples of three (3) similar projects completed over their last three (3) years including timeline performance.

Project completed within a school board or public institution are preferred. Past experiences with the Board Csc MonAvenir will be considered when evaluating this requirement.

Description	Project #1 *	Project #2 *	Project #3 *
Facility Location:			
Contract Value (\$CAD):			
Name and address of owner			
Contact Info of the organization's project manager:			
Consultant name and contact details (if applicable)			
Contact Info of Owner Representative, including email			
Contract details (including number of sites Serviced):			
Planned duration:			
Actual duration:			
Contract Start Date:			
Contract End Date :			

Sub-Contractors

The Bidder shall state all Subcontractor(s) and type of Work proposed to be used for this project.

Subcontractors (mandatory)

List of Subcontractors

Proponents are required to provide a list of subcontractors, if any, that they intend to work with on this project.

This information is mandatory and must be included in the submission.

No changes to this list are permissible without the written approval of the Board.

Please tick the below box if you will perform the project with your Own forces.

Line 1- Demolition

Line 2- Concrete

Line 3- Asphalt Paving

Line 4- Other

Line 5- Other

By clicking here I confirm that there are no Subcontractor(s) and the Bidder shall perform the project with their "OWN FORCES".

Line Item	Division / Section of Work	Firm's name	Physical address	Contact Name	Contact Details
1					
2					
3					
4					
5					

Documents

It is your responsibility to make sure the uploaded file(s) is/are not defective or corrupted and are able to be opened and viewed by the Owner. If the attached file(s) cannot be opened or viewed, your Bid Call Document may be rejected.

It is the Proponent's responsibility to make sure that the uploaded file(s) is/are not defective or corrupted and are able to be opened and viewed by the Owner. If the attached file(s) cannot be opened or viewed, your Bid Call Document may be rejected.

Important: When naming your file to be uploaded, please use short title. No more than five (5) short words. Otherwise, your document cannot be opened.

- APPENDIX B – SUBMISSION FORM * (mandatory)
- Detailed proposed schedule * (mandatory)
- A statement confirming your capacity to deliver within the proposed schedule * (mandatory)
- Annex 3 - Supplementary Provisions_CCDC2-2020 – last page to be completed * (mandatory)
- WSIB Exemption (if applicable) (optional)
- Additional Document (optional)

BONDING UPLOAD SECTION

- Bid Bond * (mandatory)
- Agreement to Bond * (mandatory)

Addenda, Terms and Conditions

By submitting an offer in response to this bid opportunity,

I/WE agree to be bound by the terms and conditions and have authority to bind the Corporation and submit this Bid on behalf of the Bidder.

CONFLICT OF INTEREST

The respondent must declare all potential Conflicts of Interest, as defined in this stipulated bid opportunity. This includes disclosing the names and all pertinent details of all individuals (employees, advisers, or individuals acting in any other capacity) who (a) participated in the preparation of the quotation; **AND** (b) were employees of the Board within twelve (12) months prior to the Submission Deadline.

To the following question: "Do you have a potential conflict of interest?"

If the respondent selects hereunder the box "No", the respondent will be deemed to declare that (a) there was no Conflict of Interest in preparing its submission; and (b) there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in this stipulated bid opportunity.

Otherwise, if the respondent declares an actual or potential Conflict of Interest by marking the box "Yes" below, the respondent must set out details of the actual or potential Conflict of Interest.

Based on the above, the undersigned hereby declares whether or not there is a possible conflict of interest as follows:

Do you have a potential conflict of interest?

Yes **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document

Please check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
There have not been any addenda issued for this bid.		